

Discussion on Academic Issues and resolutions during the Pandemic -

- circulation of Covid-19 related circulars to students through WhatsApp.
- Engagement of students through online platform : Swayam, Mooc, e-PC, Patshala, Swayam Prabha, YouTube, LMS, etc...
- Extension of lockdown until April 14th due to the increasing rate of Covid-19.
- IOAC announced to conduct classes online through zoom, Google Meet, Youtube lessons and notes through WhatsApp.
- CEE initiated 'Bharat Padhe Online' to conduct online classes for 2,466 semesters and report daily on CEE website.
- Student participation in creating awareness through poster presentations, videos etc while maintaining social distancing.
- Proposals for UGC NSRF, DST FIST and DST Star College Schemes.
- Planning for webinar and online quiz programs.

[Signature]
4/4/2020.

- Observed World Environment Day using posters today. Students gathered information regarding the Control of pollution during lockdown period. They expressed their views that nature is strengthening from the downfall due to excess material production and waste generation. Observed to have many rare birds among the world roaming around the public area. It was a nice meeting with students as they participated very actively.
- Last month activities -
- Conducted Debate on 01-5-20 on NOVEL CORONA VIRUS and its spread at International level even in technically advanced period. Students participated and there were facts and myths. Since the young minds do not agree that it's only a natural disaster due to uncontrollable nature of virus and its fast spread they agreed that this is a bio weapon to decrease the population. Also to destroy the economy.
- On 27-5-20 there was a meeting with Government officials from Chief Minister's office at VUDA Children's Theatre, Vizag on account of successful completion of one year administration. Dr. Chidambaram along with Principal Dr. V. Chandra Sekhar.

attended the meeting on behalf of College Education and delivered the report on Higher Education & its performance from last one year. The dignitaries also invited for further suggestions to improve the administration. The programme thus named as MAH PAALANA ME SOCHANA.

- From 27-5-20 to 26-20 Dr. Ch. Lalitha participated in 7 Day online FDP on "REVISED ACCREDITATION FRAMEWORK OF NAAC" organised by QDC RJY.

Further, it is resolved to conduct online classes for Semester-2, U.S.G until semester end examinations are held.

- Recognised challenges faced by some students during lockdown. Faculty instructed to revise classes for those who completed the syllabus.
- Faculty to create subject and program specific WhatsApp groups for communication.
- Advised to send audio files for students with limited access to virtual platform.
- Resolved to create a timetable for one hour online classes, allowing students to join and leave meetings conveniently.
- Faculty advised to use platforms such as Google meet, Zoom, Cisco webex or Teams based on convenience.

- Training is provided to faculty for efficient use of the online meeting platform and further faculty to train the students on platform usage.
- Faculty to plan online coaching for semester-6 students preparing for competitive exams.
- Utilization of online resources for bits, notes and model exams; distribution of study material in digital formats.

[Signature]
5/6/20.

15-08-2020

- Faculty are advised to apply for recognition as Research Guide to Andhra University.
- Dr. Ch. Lalitha attended 3-8-20 to 7-8-20 5 Day FDP in JMS VIDEO & PEDAGOGY organised by CCE, A.P., Vijayawada.
- Students of Microbiology prepared e-posters on Soldiers fighting with COVID-19 - The doctors, nurses, police and other healthcare workers on occasion of Independence Day.
- Department of Microbiology is proposed to organise a webinar on 18-8-2020 on "DIAGNOSTICS AND THERAPEUTICS OF COVID19 pandemic - current issues and challenges".
- Prof. DVR. Sai Gopal, Dept of Virology, SV University, Tirupathi and Dr. Kripakar Parthasarathy, Scientist D, Centre for Drug Discovery and Development, Sabyabham Institute of Science and Technology.
- Flyer is prepared and circulated through Whatsapp and email. Online link of GMEET Generated and circulated. Registration through google forms linked to google sheet was given. All the faculty and students are advised to forward the flyer and

registration details to possible groups and
see that the maximum number of participants
utilize the rehearsal information.

[Signature]
15/8/2020

National webinal on "Diagnostics and Therapeutics of Covid-19 Pandemic - current issues and challenges" has been organised successfully on 18th August 2020 i.e., today. Total 317 participants from all over the country have attended the programme and made it successful. Especially the sessions taken by the resource persons included original research work and observations. So, all the faculty, Research scholars, technicians, students got benefited by the information shared by the researchers. Certificates were distributed through online to all the participants. Delegate certificates have been given to the resource persons.

Programme Schedule:

- 2:15 pm onwards: Joining through the Google Meet
- 2:30 pm: Inaugural of the seminar with a prayer song.
- 2:32 pm: Opening remarks by Dr. V. Chandra Sekhara, Principal
- 2:35 pm: Introduction of Speaker-1 by Dr. Ch. Jalitha, BOD
- 2:40 pm: Session-1: Topic - "COVID-19 Pandemic Challenges for Development of Diagnostics" by Dr. SVR Sai Gopal, professor, Head, Dept of Virology, SV University, Tirupati

3:40 pm : Interactive session-1

3:50 pm : Sum up of session-1 (in brief) by
Dr. V. Ramesh Bharathi, U Zoology

3:55 pm : Introduction of speaker-2 by Dr. T.M.A.
Niveditha, U Botany.

4:00 pm : Session-2 Topic - "Lessons learned
from SARS in combating COVID-19
Diagnostics and Therapeutics" by

Dr. Knepanan Parthasarathy, Scientist D, Centre
for Drug Discovery and Development,
Sathyabama Institute of Science and Technology,
Chennai.

5:00 pm : Interactive session-2

5:10 pm : Sum up of session-2 (in brief)
and vote of thanks by Dr A. Vijayapathy
U Zoology.

- HOD thanked all those who cooperated for webinar

Lathe
(18/08/2020)

14-09-20

- A-Sivayya from Hyderabad visited the college and the department of Microbiology on 14th Sept i.e., today for ISO certification. He is the representative from HYM International, Hyderabad. He observed the laboratories and instructed certain measures, protocols and advised to keep display boards for some standard operating procedures and policies.
- All the instruments displayed with proper names and working principle in the Microbiology department have been appreciated by the agent. He also advised to display latest events on digital boards instead of charts.
- Previous events -
on 10-9-2020 conducted a webinar on "Intellectual Property Rights" at national level. Dr. M. S. Shirakiran, Chief Executive Officer, Atral Incubation Centre, India created awareness to the staff & students by Dr. Ch-Salitha as convener.

[Signature]
4/9/2020

20-09-2020

ONLINE SEMESTER END EXAMINATIONS - SOP GUIDELINES:

- Resolved to conduct Semester end examinations for Sem-2, 4 & 6 students in the last week of September 2020. Need to communicate to all the students via virtual platforms or sending information through the other students staying near to their place.
- The examinations are scheduled to be held from 28-09-2020 to 6-10-2020 for Sem-6 & from 19-10-20 to 31-10-20 for Sem-4 & 2 in 2 sessions.
- Detailed Standard Operating Procedures (SOP) guidelines were discussed and will be followed during the examinations.

SOP Guidelines for Semester End Examinations

- Disinfection of the entire examination Centre, including floors, walls, doors and gates.
- Use of fresh masks and gloves by exam functionaries.
- Placement of sanitizer bottles at every gates, examination rooms, staff/observer rooms etc with regular replenishment.
- Thorough sanitization of candidate seating areas after every session.

- cleaning and disinfection of all washrooms
- Disinfection of door handles, staircase railings, wheelchairs and other contact surfaces.
- Regular cleaning of trash bins.
- Temperature checks using thermoguns at entrance points.
- Submission of a self-declaration form regarding Covid-19 practices by all students and staff.
- Display of proper signages, symbols and posters to maintain social distancing.
- Avoidance of overcrowding at entry and exit points.
- Planning of sitting arrangements with a minimum 2-meter distance to adhere to physical distancing guidelines.
- Provision of safe drinking water on the campus.
- Advising all staff and students to download the "AarogyaSetu" app.
- Hand sanitization before and after signing the attendance sheet.
- Isolation of any student exhibiting symptoms in a separate room.

[Signature]
20/9/2020

1-11-2020-

1. Commencement of the 2020-21 Academic Year:
 - Semester end examinations for Covid-19 batch have been successfully completed.
 - The next academic year will start next month for Semester-3 and 5. Due to survival of virus offline admissions are completely banned for the 1st year.
2. Preparation of Academic Calendar:

Academic calendar is prepared to commence classes from November 2nd, 2020 for sem-5&3.
3. Revision of Curriculum Framework for 2020-21 Batch:
 - Resolved to revise the curriculum for Microbiology and Biochemistry before the commencement of the first-year programme.
 - Need to review UAC & UGC curriculum, AIOC & courses and APSCHE guidelines for framing contents.
 - Need to follow NEI-2020 while preparing curriculum and model paper.
 - Adoption of APSCHE guidelines involving changes like inclusion of apprenticeship/ internships.
4. Improvement of online Teaching-Learning Methods:
 - Resolution to pay more attention to understanding the usage of virtual platforms (Google meet, Cisco Webex, Zoom, Teachment-app) for

online classes .

5. Blended offline and online Teaching from November 2020

- Resolved to start offline classes for sem-3&5 from November 2nd, 2020 in a blended manner as per G.O Rt No. 153 dated 30-10-2020, issued by the Govt. of Andhra Pradesh.
- Offline classes for semester-5 - and online classes for Sem-3 for a week or 10 days to ensure social distancing.
- Further instructions based on the pandemic situation and government guidelines.
- Dr. Ch. Lalitha ~~and~~ have done online Short Term Course on Research Methodology by UGC, HRDC, AU, Visakhapatnam from 21-10-2020 to 02-11-2021.
- Dr. Ch. Lalitha recognized as research guide of Andhra university under Trans Disciplinary Research Hub.

Lalitha
11/11/2020

14-12-2020.

- Conducted awareness programme on AIDS Day. All the final year students of microbiology reviewed the behaviour of HIV & epidemics in the class room.
- Circle Inspector Ramanayya voluntarily interacted with the girl students on 13-11-2020, addressed all the girl students and advised to install "DISHA App" into the mobile of girl students to ensure their safety. All the girl students of microbiology have downloaded the app.
- The college invited Health Department to conduct Covid-19 tests in the campus to enable screening of staff & students infected with Covid-19 on 18-11-2020. Civil Assistant Surgeon from District Medical Health Centre conducted tests as a part of tracing and tracking. 2 students got positive with no symptoms. But they are advised and given prescriptions to control the infection. Principal suspended offline classes for 4 days and all the rooms in the campus were sanitized.
- mid sem-I was conducted from 1-12-2020 to 5-12-2020.
- Special classes need to be taken 14-12-2020 to 18-12-2020 for the slow learners.

- On 21-12-20 there is a Anti Day Drive
programme ~~in~~ in the campus.

Signature
14/12/2020.

3-1-2021

- A meeting was conducted in the department and resolved to conduct classwork both in online and offline.
- All teachers are instructed to complete the syllabus by 15th February.
- Additional classes need to be taken even on Sundays, using online methods allowed for syllabus completion.

- Maintenance of attendance and records -
Attendance registers for both online and offline classes should be maintained. Few students neither attending online and offline classes also should be monitored and the reasons for not attending to be pursued.

Messages to be sent through the other students those who are staying nearby to their places. Notes and circulars should be communicated so that they complete their next semester.

- Online admissions and promotion -

As per the Government Orders, online admissions for 1st yr OA programs through OANDE online portal is opened.

Registrations will be starting from 06-1-2021.

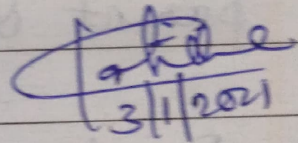
There is a need to counsel students on program selection and promote the college through various channels.

So a Help line Centre (HLC) in Dr VSK GDC(A) will be functioning for the entire Zone-1. This will be

an added advantage for filling the seats
in Microbiology and Biochemistry related
groups.

If anybody needs technical assistance, all
the department staff and senior students
should get ready to help the online
procedures during admissions.

- Cup of Rice programme scheduled for 08-01-2021.
Rice donations from staff and students
to be offered to orphans.


3/1/2021

6-2-2021

- 6th BOS meeting was held on 28th January 2021 successfully online in the department of Microbiology, Dr. VSK GBC(A). Prof. P. K. Ratna Kumar, Dept. of Botany, Andhra University as subject expert from University, Dr. K. Aruna, Lecturer in Microbiology, GDC(W) Kakinada(A), Adikavi Nannaya University and Ms. A. Jyothi, Lecturer in Microbiology, GDC(W) Srikakulam(A), Dr. B.R. Ambedkar University as subject experts from other than parent University are the committee members.
- Dr. Ch. Lalitha has participated in 5-Day STTP on "Moodle Learning Management System" organised by NIT WARANGAL from 04-1-21 to 8-1-21.
- D. Varaja Sri, Student of Microbiology qualified IELTS Exam and obtained certificate today.
- Midsem-2 exams are going to be held from 15-2-21 to 19-2-21.
- Practical exams for Sem-3 & 5 are scheduled from 28-2-21 and continue till 23-3-21.

[Signature]
6/2/2021

5-3-2021

- Sem end exams are going to start for sem-3 & 5 from 8-3-21 & continue till 17-3-21
- 1st yr classes are commenced from 1-3-21.
- Need to Conduct Induction Training programme on 10-3-21 and discuss regarding autonomous system, examination patterns, credits, outcomes, curricular, co-curricular, extra curricular aspects: ~~need to~~
- Anti ragging counselling for senior students to be conducted on 11-3-21.
- Bridge course for 1st yr students to be started from 15-3-21.
- on 8-3-21 International Women's Day to be celebrated.

[Signature]
5/3/2021

12-4-21

- conducted Academic Council on 25-3-21
- Also conducted Student Induction Programme on 27-3-21 at college level.
- celebrated Superannuation of Principal Dr. V. Chandra Sekhal on 31-03-2021 by following Covid-19 norms.
- classes for sem-4 & 6 commences from 12-4-21.
- mid sem-1 for 1st yr students need to be conducted from 15-4-21 to 20-4-21. Later slow learners to be identified and special classes to be conducted.

[Signature]
12/4/21