



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE (AUTONOMOUS)
VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)



MEETING-1 03-08-2020

A meeting was held on 03-08-2020 in the IQAC conference hall at 11:00 AM by following Covid-19 protocols and measures:

Agenda:

1. To continue online mode learning
2. To prepare online classes timetable
3. Usage of virtual platforms
4. To conduct webinars, quiz competitions
5. JKC activities
6. Coaching for competitive examinations
7. Any other issues

Resolutions:

1. To continue online mode learning: It is resolved to conduct online classes for semester-2,4, & 6 till the semester end examinations are conducted since the examinations scheduled in the month of March 2020 have been cancelled in surge of Covid-19 amid lockdown and postponed. Though online learning have been started in the month of April 2020, some of the students couldn't attend the online classes due to strict lockdown rules in their areas and unavailability of data or gadgets. Since the government has started lifting of lockdown restrictions in stages from July 2020 most of the students are able to move out and get sources for online learning. So those who have completed the syllabus are instructed to revise the classes. The faculty are instructed to create subject wise and programme wise student groups in whatsapp to circulate online class link, circulars, and study materials. It is advised to send audio files to the students those who are unable to use the virtual platforms.
2. To prepare online classes timetable: It is resolved to prepare timetable for the conduct of classes in online mode each subject for one hour duration so that they can join and leave the meeting.
3. Usage of virtual platforms: Various virtual platforms are available, and the faculty are advised to choose appropriate platform to enable the student convenience. The committee suggested Google meet since it supports more than 60 minutes and 100 students of class strength. Other platforms like zoom, CISCO Webex and Teachmint apps are also advised by some of the members. Training programme for the usage of online platforms was provided for the faculty to enable them to conduct the classes. The faculty are advised to provide training to the students for the usage of virtual platforms.
4. To conduct webinars and online quiz competitions: The Principal instructed the faculty to plan for the conduct of webinars during the lockdown period. The IQAC coordinator called for the proposals of webinars and discussed on


availability of staff and schedule of the meetings. It is resolved to conduct online quiz through google forms to sharpen the minds of students during the amid lockdown.

5. JKC activities: JKC of the college has come up with an action plan to organize various training programmes in the name of “**JKC talks**” on presentation skills, time management, group discussion skills, job interview skills and so on to the students of JKC. CCE in collaboration with TCS is offering JKC-TCSion career skills course, “Career Edge-knockdown the lockdown” a free career skill course for all UG and PG students . Students are instructed to register the course online.
6. Coaching for competitive examinations: Staff are instructed to come up with a plan to conduct online coaching for competitive examinations for semester-6 students. Since the syllabus was completed by the faculty for semester-6 and revision classes are planned a schedule for competitive examinations are also invited from the staff. IQAC coordinator advised the staff to make utilize the online availability of bits, MCQs and model exams of various sites and academies. Staff are also instructed to distribute the study material and model papers in word or pdf files.



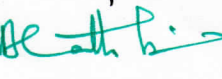

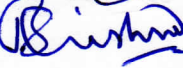



Other activities:

1. The Principal congratulated Dr.Ch.V.M.K.Hari, HoD, Dept. of Computer Science for being nominated as Executive member of Andhra University by the State Government of Andhra Pradesh.
2. Dr.P.Umamaheswar Rao (Sanskrit) and Dr.S.Suryavathi (Hindi) were constituted as LMS subject experts by CCE (proceedings dt 27.05.2020).
3. The Principal advised the faculty to apply for the recognition of research guides to Andhra University.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-2 05-09-2020

A meeting was organized on zoom app on 05-09-2020 with lecturers by Dr.V.Chandra Sekhar , Principal in the chair and discussed the following issues:

Agenda:

- 1.
2. Celebration of Teacher's Day
3. National Education Policy (NEP)
4. ISO certification
5. Conduct of semester-end examinations
6. Any other issues

Resolutions :

1. Celebration of Teacher's Day: The Principal congratulated all staff members on the occasion of teacher's day to mark the birth anniversary of India's first vice-president Dr.Sarvepalli Radha Krishna.

The Principal, Dr.V.Chandra Sekhar announced Best Teacher awards on 05.09.2020 to few senior lecturers :

- i) Sri R.Rama Rao, Lecturer in Commerce
- ii) Sri K.Rama Rao, Lecturer in Physics
- iii) Sri M.V.Satyanarayana, Lecturer in Physics
- iv) Dr.B.Ramachandra Rao, Lecturer in Commerce

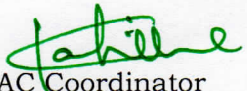
The Principal also congratulated the staff for securing 1st Rank among state level Autonomous Colleges and 5th Rank at National level in "Education World" : Government Autonomous Colleges Ranking 2020-21.


He also congratulated the staff on obtaining 164th rank in NIRF ranking among colleges.

2. National Educational Policy(NEP): All the staff members are instructed to go through the new National Education Policy(NEP) – 2020. IQAC coordinator has given briefing about the policy.
3. ISO certification: The college is due for ISO certification and CCE advised to complete the procedure at the earliest. All the faculty are instructed to keep the departments ready for the visit of ISO certification team.
4. Conduct of semester end examinations: Resolved to conduct semester end examinations for sem-2,4 & 6 students in the last week of September 2020 by following " Standard Operating Procedures(SOP) " guidelines issued by UGC and State Government of A.P. The examinations are scheduled to be held from 28-09-2020 to 06-10-2020 for sem-6 , from 19-10-2020 to 31-10-2020 for sem-4 & 2 in 2 sessions.




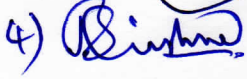




Taking into consideration the academic interest of large number of students. MHRD has formulated detailed SOP for conduct of examinations with precautions to be taken in view of covid-19 situation.

- Entire examination center floors and walls, doors, gates, should be sprayed with disinfectant.
- Fresh masks and gloves to be used by exam functionaries after staff verification done.
- Sanitizer bottles should be arranged at the entry gate, examination rooms, staff/observer room etc. and should be replenished regularly.
- All the liquid handwash bottles should be replenished in restrooms and entry gate whenever required.
- Candidate seating area should be thoroughly sanitized (desk and bench) after every session.
- All the washrooms should be cleaned and disinfected.
- All door handles, staircase railings and other fomites should be disinfected.
- Wheelchairs, if present at the examination centres, should be disinfected.
- All the trash bins should be cleaned.
- Thermo gun temperature check must be done at entrance point to staff and students.
- All the students and staff must submit self-declaration form regarding Covid-19 practices.
- Proper signages, symbols, posters etc. should be displayed at appropriate place to maintain social distancing.
- Overcrowding at the entry and exit points must be avoided.
- Keeping in view of physical distancing proper sitting arrangement should be planned with minimum 2 meter distance.
- Adequate arrangement for safe water drinking should be made in the campus.
- Downloading of "Arogyasetu app is advised" for every staff and student.
- The students should be asked to sanitize their hands before and after signing the attendance sheet.
- If any student attends the examination with symptoms he/she must be placed in a separate room.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-3 31-10-2020

A meeting was held on 31.10.2020 at 12:30 noon in seminar hall (G-11) with Principal Dr.V.Chandra Sekhar in chair and discussed the following issues:

Agenda:

1. To start 2020-21 academic year
2. To prepare academic calendar
3. To conduct online admissions for first year UG courses
4. To conduct Revision of Curriculum framework for 2020-21 batch
5. To improve online mode teaching learning methods
6. To start offline teaching from November 2020
7. Any other issues

Resolutions:

1. To start 2020-21 academic year : The semester end examinations for 2019-20 batches have been successfully completed. The next academic year has to be started from next month onwards for Semester-3 and semester-5.
2. To prepare academic calendar: Academic calendar was prepared tentatively to commence classes from November 2nd 2020 onwards for sem-5, sem-3 and sem-1.
3. To conduct online admissions for first year UG courses: Government of A.P is conducting online admissions for UG courses throughout the state through APSCHE. The college also registered with 20 programmes of which 15 programmes are existing till now whereas 5 new programmes got approval through CCE have been placed in the janabhoomi website. 2 programmes need to get approval from the affiliated university i.e., Andhra University i.e., B.Voc Aquaculture and B.M.S.Maritime logistics. The same will be carried to the OAMDC portal of State level admissions along with the no of seats available and fee structure approved by the Government of A.P.

4. To conduct Revision of Curriculum framework for 2020-21 batch : Before the commencement of first year programme it is resolved to revise the curriculum for the 22 programmes of which 15 are existing programmes and 7 are newly introduced programmes. It is resolved to review the UGC LOCF curriculum, MOOCs courses and APSCHE before the contents are framed.

IQAC coordinator presented the guidelines given by APSCHE (Andhra Pradesh State Council of Higher Education) and probability of its adoption depending on the student profile of an autonomous college. There will be 4 Life Skill Courses in place of earlier 10 foundation courses and 4 Skill Development Courses for the first three semesters. Three core courses of Domain subjects will be in the first three semesters, and the fourth and fifth courses will be in the fourth semester. Two domain SECs will be in the fifth semester. Two Skill Enhancement Courses will be offered for each domain subject, in Semester V. To make the students employable, an Apprenticeship / Internship / On the job training shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years. During the entire 6th semester, the student shall undergo Apprenticeship / Internship / On the Job Training.

8. To improve online mode teaching learning methods: It is resolved to pay some more attention in understanding the usage of virtual platforms such as Google meet, CISCO Webex, zoom, teachmint apps etc to conduct online classes to complete the syllabus.
9. To start offline teaching from November 2020: It is resolved to start offline classes for sem-3 & 5 of 2020-21 academic year from November 2nd in a blended manner as per the G.O Rt.No.153 dated 30-12-2020 issued by Government of Andhra Pradesh. That is to conduct offline classes for semester-5 and online classes for semester-3 for a week or 10 days to enable social distancing in classrooms and make use of available space. After completing the schedule semester-3 will be conducted offline while semester-5 will be in online mode till the surge of pandemic is decreased or until the further instructions by Government of Andhra Pradesh.


It is resolved that the departments and supporting services prepare monthly action plan and submit to the principal.

10. Any other :

- i) Gandhi Jayanthi celebrations were carried out on 2nd October, 2020.
- ii) On 14.09.2020 , A.Sivayya from Hyderabad visited our college for ISO certification.
- iii) NSS Day was celebrated on 24.09.2020. Principal Dr.V.Chandra Sekhar as chief Guest on zoom meeting app.

- iv) CCE instructed to follow Bio-metric attendance for both students and staff. It is mandatory for students to have at least 75% of attendance.
- v) It is resolved to design the timetable consisting of CISCO and spoken tutorials.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-4 07-01-2021

A meeting was held in IQAC conference hall on 07.01.2021 at 11:00 AM with Principal Dr.V.Chandra Sekhar in chair and discussed the following issues:

Agenda:

1. Classwork
2. Maintenance of attendance and other records
3. Online admissions
4. Fee structure for new courses
5. Helpline centres(HLC)
6. Any other matter with the permission of the chair

Resolutions:

1. Classwork is conducted both online and offline. Teachers are instructed to complete the syllabus by 15th February. If necessary, teachers have to take extra classes for completion of syllabus even on Sundays using online methods of teaching.
2. Maintenance of attendance and other records: Class counsellors are instructed to maintain class attendance registers for off-line classes. Department heads and coordinators have to maintain activity records and department records.
3. Online admissions : The Government of A.P has issued orders for online admission process for admission in Ist year UG programmes through OAMDC online portal. Registrations started from 06.01.2021. The convenor of admissions is Sri M.V.Satyanarayana. An exclusive Academic council was conducted for BMS Maritime logistics on 09-11-2020 and taken approval from Affiliated university to include the programme in list of programmes offered by the college in the OAMDC portal. Also included B.Voc Aquaculture UGC NSQF programme in the list of programmes offered . Total 22 UG programmes were displayed in the list of Dr.V.S.Krishna Govt. Degree College(A).

It is resolved to counsel the students regarding the selection of proper combination depending on their interest.

It is also resolved to promote the college through posters, pamphlets, online video campaigning, offline campaigning, hosting on the website of college with active involvement of admission committee convenors of various programmes so that the image of the college could reach the aspirants.

4. Fee structure for new courses: As per the government, non-government fee and tuition fee collected from the office of Dr.V.S.Krishna Govt. Degree College(A), the government has fixed the fee structure for all the conventional

programmes, restructured programmes and self finance programmes. BMS Maritime logistics(an apprentice-based programme) fee structure falls in separate category as per the estimation given by the LSC(Logistic Skill Council), Chennai to run the programme as per the MoU.

5. Helpline Centre consists of the following staff: Dr.V.S.Krishna Govt. Degree College(A) is observed as Helpline Centre(HLC) for the zone-1. The admission convener and associates contact numbers have been provided to the applicants. HLC supports in uploading the documents of candidates and in attesting the special category certificates by the professionals.

For B.Sc. programmes - D.Raghava Swamy, H.Sudheer, J.L.Mangamma & Dr.D.S.Madhava Rao are appointed for student counselling. For B.A. & B.Com programmes - Dr.V.Chittabai, Dr.D.Narayana Rao, B.Eswara Rao, Dr.S.Seshagiri & Y.Ramesh are appointed for student counselling.

Technical staff, systems and data resources have been provided to enable the services to the students.




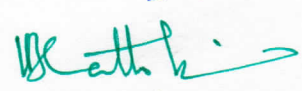




Any other :

- i) NIRF portal to upload the data is activated in the month of December 2020. All the departments, coordinators of student support services and office are requested to submit the data to the IQAC as well as NIRF coordinator Sri D.Raghava Swamy to upload the data.
- ii) Cup of rice programme is going to be conducted on 08-01.2021. Rice donated by the staff and students is gathered and offered to orphanages. It is resolved to donate 14 bags of rice to Papa Homes and 14 bags of rice to Care n love orphanage home. Prof. Hari Prakash (Director, SDC.AU) & Dr.S.Harinath NSS programme coordinator A.U. VSP are invited to the programme as chief guests.


IQAC Coordinator


Principal

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MEETING-4/22-03-2021

A meeting was held in IQAC conference hall on 22-03-2021 at 11:30 AM with Principal Dr.V.Chandra Sekhar in chair and discussed the following issues:

Agenda:

1. First year admissions
2. Academic council meeting
3. Student Induction Programme (SIP)
4. College uniform
5. Engaging guest faculty
6. Security to restrict public into the college campus
7. NIRF funds
8. New course coordinators

Resolutions :

1. Admissions: Admissions for the academic year 2020-21 completed successfully with 100% admissions in this regard Principal and staff council congratulated the convener Sri.M.V.Satyanaryayana garu and members of Help Line Centre, programme conveners and members of the admission committees. Total intake is 850 and admitted is 850.
2. Academic council meeting: As the BOS meetings of all the subjects completed, the staff council decided to conduct the academic council meeting on 25.03.2021, if possible online.
3. Student Induction training programme(SIP): As the admissions are completed, the council decided to conduct Induction training programme "**DEEKSHARAMBH**" for I year B.A,B.Com and B.Sc students on 27.03.2021.
4. New Uniform to the first year students: College committee decided to introduce new uniform for UG and PG I year students for the academic year 2020-21 and it is approved by the staff council.
5. Engaging guest faculty: The college staff council resolved to engage the guest faculty in the existing vacancies and also for new courses for the academic year 2020-21. As there is a technical problem in disbursing the salaries for guest faculty from treasury of Government of Andhra Pradesh, the staff council decided to pay the salaries from college funds for the academic year 2019-20.
6. Security to restrict public into the college campus: As per the advice of the Police department, the college decided to strengthen the security in

the college campus by installing grill , fencing , lighting and CC cameras etc whenever necessary from college funds.

7. NIRF funds: The staff council resolved to constructs classrooms, library, and canteen etc with the funds sanctioned by the state government under NIRF funding for a rupees of 232.50 lakhs for additional accommodation. The classrooms will be constructed in the vacant land opposite to library and first floor in the existing library, cafeteria in the vacant land behind Dr.B.R.Ambedkar Open University building. The government also sanctioned amount for repair works and equipment under this scheme. This work is entrusted to APEWIDC by the Government of Andhra Pradesh.

8. New programme coordinators: 7new UG programmes and 1 new PG programme have been introduced from the academic year 2020-21. New coordinators are appointed for the smooth running of each programme.

Sri R.Rama Rao - B.Com Accounting & Taxation ; Computer Applications

Dr.Ch.Vishnu Murthy - M.Com

Dr.D.Narayana Rao - B.A. Economics

Triveni - B.Sc. Maths, Statistics, Computer Science

J.L.Mangamma - B.Sc. Chemistry

H.Sudheer - B.Sc. Physics



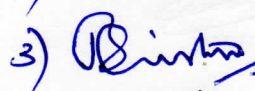
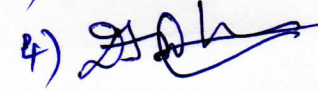



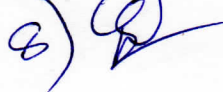
Dr.G.V.Pratap - B.Voc Aquaculture

9. Principal congratulated Dr.P.Sreevani for receiving award of Andhra Pradesh Scientist Award - 2020 (APSA - 2020) for the contribution in the field of Botany.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-5 29.06.2021

A meeting was held on 29.06.2021 at 4:00 PM in seminar hall (G-11) with Principal, Dr.D.Sravan Kumar (F.A.C) in chair and discussed the following resolutions:

1. Student scholarships: In view of disbursing scholarships to the students it is resolved to submit the attendance of all students from all the class counselors at earliest.
2. Online teaching and uploading into apcce website: It is unanimously resolved to use laptops by all the teaching staff to give video lectures. All the faculty are instructed to record the lessons, keep them in drive, create link and upload into CCE website under Bharath Padhe as well as in LPMS(Lesson Plan Management System). LPMS contains all the information of Time table , no of classes scheduled per day, classes taken by the faculty, topic, mode of teaching and attendance of students. Every faculty is given login ids and individual passwords to upload the information into the website.
3. Introduction of OTLP app by CCE: CCE, with a view to ensure seamless - teaching -learning process during the Covid-19 pandemic, has put in place Online Teaching-Learning Process (OTLP) as an alternative tool to transact the curriculum online. Further to monitor the conduct of classes effectively through OTLP, the CCE has designed a versatile software not only to monitor and assess the performance of faculty members but also to monitor the attendance of the students. So, the Principal instructed all the faculty to use the app for uploading details of the classes transacted during the day.
4. It is unanimously resolved to cancel not useful and low speed internet connection and to establish new Broad Band connection of ACT FIBRE.

IQAC Coordinator

Signatures of the faculty/members :

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Principal



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MEETING-6 24-07-2021

A meeting was held in seminar hall (G-11) on 24-07-2021 at 5:10 PM with Dr.D.Sravan Kumar in chair and took the following resolutions:

Agenda:

1. Rationalization of Programmes for the academic year 2021-22
2. Closure of unviable programmes
3. Conversion of Telugu Medium to English medium and merging the intake
4. Completion of theory as well as practical classes to conduct semester end examinations

Resolutions:

1. The Government of Andhra Pradesh, in principle, proposed to offer all UG programmes from the Academic year 2021-22 in English medium only. (Cir No.APSCHE/AC/UG Courses/2021-22 dated 14-06-2021). In view of this initiation , the Commissionerate of Collegiate Education invited proposal for rationalization of UG/PG programmes. Further also directed to implement the following after taking resolution of staff council:
 - i) Closure of existing unviable programs.
 - ii) Conversion of existing programs form Telugu to English Medium
 - iii) Modification of sanctioned intake for the existing programme
 - iv) Introduction of new programs from the Academic Year 2021-22.
2. The Principal invited proposals to wind up any programme in which less than 10 options were given by the candidates . A newly introduced programme ,BMS Maritime logistics (an apprentice-based programme) got very poor response in online admissions 2020-21. So it is unanimously decided to close the programme for 2021-22.
3. The Principal invited proposals to start any new skill oriented programmes for 2021-22 academic year.
4. It is unanimously resolved to convert the following programmes from Telugu medium to English medium.

B.A TM with 60 intake
B.Com TM with 80 intake

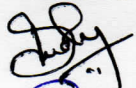
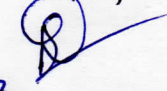



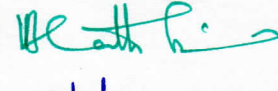
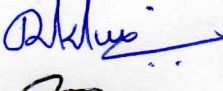


MPC TM with 40 intake
MPCs TM with 40 intake
BZC with 60 intake

5. Principal instructed all the faculty to complete the syllabus of theory and practicals to conduct examinations. All the faculty are instructed to conduct practical classes as per the timetable offline or online by recording the demonstrations and complete the record work.
6. Conduct of Semesters end examinations : The Controller of Examinations, Sri R.Rama Rao announced the semester end examinations will commence from 04-08-2021.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-7 07-08-2021

A meeting was held in Principal's chamber with Dr.K.B.K.Naik in the chair on 07-08-2021 at 5:00 PM and discussed the issues related to academic activities and took the following resolutions:

Agenda :

1. Semester end examinations
2. Covid-19 norms
3. Admission campaigning for 2021-22
4. Vaccination drive in college campus

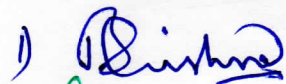







Resolutions:

1. The sem-1 examinations have commenced from 04-08-2021. All the lecturers are instructed to attend the examination duties without fail.
2. The invigilators and students must follow covid norms during exams. Wearing masks, self-sanitization and social distance should be compulsory follow. Two students are allotted for each bench.
3. The semester end examinations for semester - 4 & 6 will be held from 18-08-2021 to 26-07-2021.
4. First year admissions for 2021-22 academic year will take place very soon as per the instructions of CCE and APSCH. The teachers are instructed to visit various junior colleges in the city to campaign for admissions in degree first year in our college. It is resolved to take a video about the college and its activities, highlighting the facilities available in the college to telecast in the local channel. Banners should be placed at various places to improve the admissions in the college. Principal appointed Dr.Ch.Vishnu Murthy , Lecturer in Commerce as convener of the admissions.
5. Vaccination drive: It is resolved to organize vaccination drive in the campus to enable the students and staff taking vaccination ensuring their safety.


IQAC Coordinator


Principal

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MEETING-8 26-10-2021

A meeting was held in Principal's chamber, with Dr.I.Vijaya Babu in the chair on 26-10-2021 at 3:00 PM and discussed the issues related to academic activities and took the following resolutions:



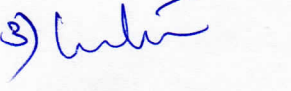
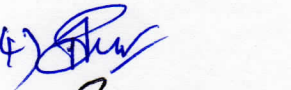




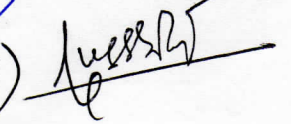
1. Mid examinations: Resolved to conduct mid-examinations from 1st November to 6th November. The question paper has to be prepared and submitted to Controller of Examinations online.
2. Semester end examinations of II & IV: Resolved to conduct tentatively from 13th December, 2021.
3. A new time table committee was constituted to coordinate with H.Sudheer , time table coordinator.
4. Apart from NSS P.Os other members were nominated to carryout "Swatch Samkalpam" activities to maintain and monitor cleanliness and hygiene in the campus.
5. Fund raising to promote sports & games : Ms.P.Kavitha , a second year B.A. student is selected for international sports competition to be held in Italy. Hence it is resolved to raise funds through contribution for her travel to participate in chess boxing.
6. All the senior faculty are the members of disciplinary committee.
7. Lecturers are instructed to monitor the student attendance.
8. Regional Joint Director Depth Audit is going on in our college .
Lecturers are instructed to get their cash books verified by the team.
9. Resolved to meet the expenditure of the audit team form college funds.
10. Department in charges are instructed to gear up departmental activities in the college.
11. Students should be instructed to follow covid-norms in the college campus.
12. Dr.C.V.S.S.Sastry is nominated as Controller of Examinations in place of Sri R.Rama Rao.

13. Dr.P.Latha is nominated as Academic coordinator.
14. Dr.P.Jaya is nominated as District Resource Centre coordinator.
15. Dr.Ch.Vishnu Murhty is looking after Dr.B.R.Ambedkar Open University after Sri.M.Satyanaryana.
16. The Commissioner of Collegiate Education instructed to uphold the quality in Higher Education.


IQAC Coordinator


Principal

Signatures of the faculty/members :

- 1) 
- 2) 
- 3) 
- 4) 
- 5) 
- 6) 
- 7) 
- 8) 
- 9) 



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE (AUTONOMOUS)
VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)



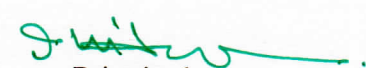
MEETING-9 02-12-2021




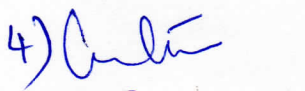
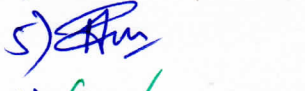
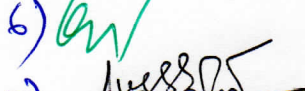



A meeting was held in Principal's chamber, Dr.I Vijaya Babu in chair on 02-12-2021 at 12:00 noon and discussed the issues relating to academic & administrative aspects and took the following resolutions:

1. It is proposed to conduct the II & V semester end examinations from 13th Dec 2021 tentatively and it is approved by the staff council.
2. The CoE proposed to submission of details through Google form. The students should fill the google forms.
3. The mid-2 examinations should be finished before 4th December 2021.
4. The coordinator of home examinations Dr.P.Uma Maheswar Rao is instructed to make necessary arrangements such as room plan etc for the smooth conduct of examinations.
5. IQAC is instructed to obtain syllabus completion certificates from every lecturer before one week of starting the examination.
6. If there are any departments yet to complete the syllabus are advised to conduct on-line classes with the concern of the Head of Institution.
7. All the Heads of Departments and staff members are instructed to extend their support to the CoE in conducting the semester end examinations by supplying model paper, blue print etc.
8. It is resolved to allocate digital classrooms to each stream. The in-charge will take of the equipment.
9. Resolved to done repair of the CC cameras and toilets as early as possible.
10. Resolved to engage guest faculty for the Dept. of Mathematics.


IQAC Coordinator

Signatures of the faculty/members :


Principal

- 1) 
- 2) 
- 3) 
- 4) 
- 5) 
- 6) 
- 7) 
- 8) 
- 9) 



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE (AUTONOMOUS)
VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)




MEETING-10 10-12-2021




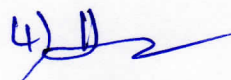
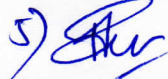


A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 10-12-2021 at 12:30 PM and discussed the issued relating to academic and administrative and took the following resolutions:

1. As per the representation given by the students and staff it is resolved to conduct the semester- 2 from 15-12-2021 to 23-12-2021 and semester-5 exams from 15-12-2021 to 22-12-2021.
2. Resolved to extend the collection of fee with fine till 13th Dec 2021 on the request of the students.
3. Resolved to having the seating plan room wise and have to take care that no student of same subject will not be seated in a bench.
4. Two students are to be accommodated in each bench.
5. The student must invariably bring his photo bearing hall ticket duly attested by the class counsellor and student ID card.
6. Student should attend the examination with proper uniform.
7. Students who are coming late are not allowed into the examination hall. Students are not allowed to leave the examination until 2 1/2 hrs are over.
8. Students are allowed into the room at 8:30 AM. Cell phones are not allowed in the examination hall. Student should bring his own writing pad and other examinations material(scale, pencil etc).
9. Staff should present at least 30 minutes before the examination.
10. NAAC criteria wise coordinators are constituted with 3 members each. It is resolved to approve the committees.


IQAC Coordinator


Principal

Signatures of the faculty/members :

- 1) 
- 2) 
- 3) 
- 4) 
- 5) 
- 6) 
- 7) 
- 8) 