



DR V S KRISHNA GOVT. DEGREE COLLEGE(A)
VISAKHAPATNAM

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE IQAC MEETING

DATE: 9th November 2022 TIME: 10:30 A.M. VENUE: IQAC Conference Hall

Agenda:

1. Allocation of subjects related to LSCs and SDCs for 1st & 3rd Semester.
2. FRS App.
3. Workshops/Seminars
4. NAAC.
5. Class work.
6. Any other related issues with the permissions by the chair.

DISCUSSIONS/RESOLUTIONS:

1. Principal informed the departments heads to submit the Activity planner with Department activities and Programme specific activities along with the Budget.
2. FRS App Registration: All first-year students must register on the Jnana Bhumi Portal at the earliest. Attendance for students and staff will be considered from 1st December 2022 onwards through FRS app.
3. Induction programme for newly admitted students.
3. Uniform Availability: The Uniform Committee announced the availability of uniforms for students to purchase and get stitched.
4. Mentors for First-Year Students: The newly appointed academic coordinator announced the mentors for first-year students.
5. NAAC Criterion-wise filing to be followed in the department hereafter for all activities of the Academic Year 2022-23. All details with relevant documents of each activity to be submitted to the respective criterion heads.

6. All faculty members are instructed to adopt revised blooms taxonomy to write learning outcomes,

prepare lesson plans and question papers for internal assessments Requirement for Faculty. It is made mandatory for faculty working in autonomous colleges to have their research papers published in UGC CARE listed journals.

7. Departments are instructed to plan and conduct more workshops, seminars, conferences other academic related programs in the future.

8. Student Attendance: Class mentors are instructed to monitor and ensure regular attendance of students.

Attendees:

1. Dr. Vijay Babu (Chair)

2. Members :

D. Raju
(K. Raju Babu, IQAC)

P. Jaya
(Dr. P. Jaya)

Rekha
(Dr. Rekha. K)

S. Padmavalli
Dr. S. Padmavalli

A. L. Rupavari
(Dr. A. L. Rupavari)

P. Naga Padma Valli
(P. NAGA PADMA VALLI)

S. Anuradha
(S. ANURADHA)

G. Arun Kumar
(Dr. G. Arun Kumar)

G. Arun Kumar
(Dr. G. ARUN KUMAR)

J. V. Krishna
PRINCIPAL
Dr. V.S. Krishna Govt. Degree College (A)
VISAKHAPATNAM



DR V S KRISHNA GOVT. DEGREE COLLEGE(A)
VISA KHAPATNAM

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE IQAC MEETING

DATE: 2nd December 2022 TIME: 11:30 A.M. VENUE: IQAC Conference Hall

Agenda:

1. Constitution of Committees for Smooth Program Execution of the upcoming Convocation 2022.
2. Decision on General Body Meeting and Convocation Date.
3. Awarding Convocation Certificates for Student Batches.
4. Dress Code for Students.
5. Classroom Tidiness.
6. Spot Admissions by OAMDC.
7. Admission Procedures and Deadlines.
8. Role of Stream-wise Coordinators.
9. Coordination for FDPS.
10. Monitoring of FDPS Arrangements.
11. Arrangements for ToTon Internships and LMS.
12. Any other related issues with the permissions by the chair.

DISCUSSIONS/RESOLUTIONS:

1. Constitution of Committees: The following committees need to be constituted to ensure the smooth running of the convocation program:
 - Invitation, Design, and Printing Committee; Hospitality, Food, and Refreshment Committee; Reception and Registration Committee; Transition of Students to Auditorium Committee; Venue Ambience Committee; Discipline Committee; Student Registration and Verification of Certificates Committee; Medals and Mementos (Folders) Committee; Press and Media Committee; Transport and Parking Committee; Campus Cleaning and Banners Committee.