



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE (AUTONOMOUS)
VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)



MEETING-1 29.06.2021

A meeting was held on 29.06.2021 at 4:00 PM in seminar hall (G-11) with Principal, Dr.D.Sravan Kumar (F.A.C) in chair and discussed the following resolutions:

1. Student scholarships: In view of disbursing scholarships to the students it is resolved to submit the attendance of all students from all the class counselors at earliest.
2. Online teaching and uploading into apcce website: It is unanimously resolved to use laptops by all the teaching staff to give video lectures. All the faculty are instructed to record the lessons, keep them in drive, create link and upload into CCE website under Bharath Padhe as well as in LPMS (Lesson Plan Management System). LPMS contains all the information of Time table, no of classes scheduled per day, classes taken by the faculty, topic, mode of teaching and attendance of students. Every faculty is given login ids and individual passwords to upload the information into the website.
3. Introduction of OTLP app by CCE: CCE, with a view to ensure seamless - teaching -learning process during the Covid-19 pandemic, has put in place Online Teaching-Learning Process (OTLP) as an alternative tool to transact the curriculum online. Further to monitor the conduct of classes effectively through OTLP, the CCE has designed a versatile software not only to monitor and assess the performance of faculty members but also to monitor the attendance of the students. So, the Principal instructed all the faculty to use the app for uploading details of the classes transacted during the day.
4. It is unanimously resolved to cancel not useful and low speed internet connection and to establish new Broad Band connection of ACT FIBRE.

IQAC Coordinator

Signatures of the faculty/members :

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Principal



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE (AUTONOMOUS)
VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)



MEETING-2 24-07-2021

A meeting was held in seminar hall (G-11) on 24-07-2021 at 5:10 PM with Dr.D.Sravan Kumar in chair and took the following resolutions:

Agenda:

1. Rationalization of Programmes for the academic year 2021-22
2. Closure of unviable programmes
3. Conversion of Telugu Medium to English medium and merging the intake
4. Completion of theory as well as practical classes to conduct semester end examinations

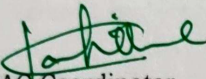
Resolutions:

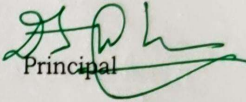
1. The Government of Andhra Pradesh, in principle, proposed to offer all UG programmes from the Academic year 2021-22 in English medium only. (Cir No.APSCHE/AC/UG Courses/2021-22 dated 14-06-2021). In view of this initiation, the Commissionerate of Collegiate Education invited proposal for rationalization of UG/PG programmes. Further also directed to implement the following after taking resolution of staff council:
 - i) Closure of existing unviable programs.
 - ii) Conversion of existing programs form Telugu to English Medium
 - iii) Modification of sanctioned intake for the existing programme
 - iv) Introduction of new programs from the Academic Year 2021-22.
2. The Principal invited proposals to wind up any programme in which less than 10 options were given by the candidates. A newly introduced programme ,BMS Maritime logistics (an apprentice-based programme) got very poor response in online admissions 2020-21. So it is unanimously decided to close the programme for 2021-22.
3. The Principal invited proposals to start any new skill oriented programmes for 2021-22 academic year.
4. It is unanimously resolved to convert the following programmes from Telugu medium to English medium.

B.A TM with 60 intake
B.Com TM with 80 intake

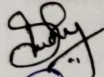
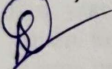
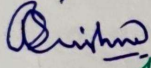
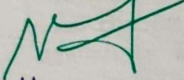
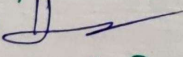
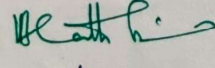
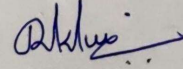
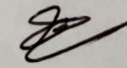

MPC TM with 40 intake
MPCs TM with 40 intake
BZC with 60 intake

5. Principal instructed all the faculty to complete the syllabus of theory and practicals to conduct examinations. All the faculty are instructed to conduct practical classes as per the timetable offline or online by recording the demonstrations and complete the record work.
6. Conduct of Semesters end examinations : The Controller of Examinations, Sri R.Rama Rao announced the semester end examinations will commence from 04-08-2021.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-3 07-08-2021

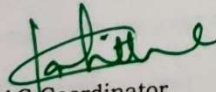
A meeting was held in Principal's chamber with Dr.K.B.K.Naik in the chair on 07-08-2021 at 5:00 PM and discussed the issues related to academic activities and took the following resolutions:

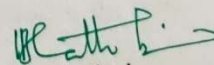
Agenda :

1. Semester end examinations
2. Covid-19 norms
3. Admission campaigning for 2021-22
4. Vaccination drive in college campus

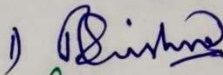
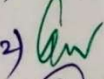
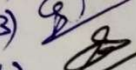

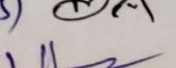
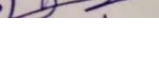
Resolutions:

1. The sem-1 examinations have commenced from 04-08-2021. All the lecturers are instructed to attend the examination duties without fail.
2. The invigilators and students must follow covid norms during exams. Wearing masks, self-sanitization and social distance should be compulsory follow. Two students are allotted for each bench.
3. The semester end examinations for semester - 4 & 6 will be held from 18-08-2021 to 26-08-2021.
4. First year admissions for 2021-22 academic year will take place very soon as per the instructions of CCE and APSCHE. The teachers are instructed to visit various junior colleges in the city to campaign for admissions in degree first year in our college. It is resolved to take a video about the college and its activities, highlighting the facilities available in the college to telecast in the local channel. Banners should be placed at various places to improve the admissions in the college. Principal appointed Dr.Ch.Vishnu Murthy , Lecturer in Commerce as convener of the admissions.
5. Vaccination drive: It is resolved to organize vaccination drive in the campus to enable the students and staff taking vaccination ensuring their safety.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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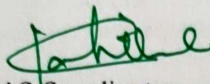


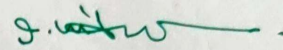
MEETING-4 26-10-2021

A meeting was held in Principal's chamber, with Dr.I.Vijaya Babu in the chair on 26-10-2021 at 3:00 PM and discussed the issues related to academic activities and took the following resolutions:

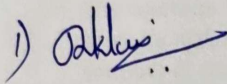
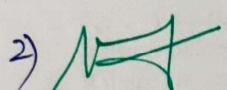
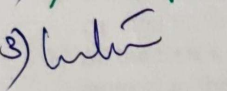
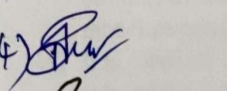
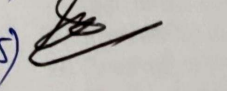
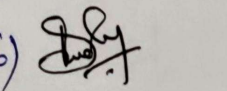
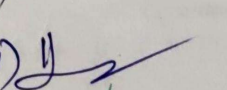
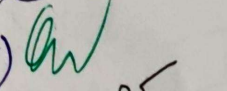
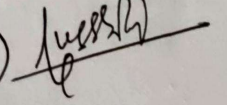
1. Mid examinations: Resolved to conduct mid-examinations from 1st November to 6th November. The question paper has to be prepared and submitted to Controller of Examinations online.
2. Semester end examinations of II & IV: Resolved to conduct tentatively from 13th December, 2021.
3. A new time table committee was constituted to coordinate with H.Sudheer , time table coordinator.
4. Apart from NSS P.Os other members were nominated to carryout "Swatch Samkalpam" activities to maintain and monitor cleanliness and hygiene in the campus.
5. Fund raising to promote sports & games : Ms.P.Kavitha , a second year B.A. student is selected for international sports competition to be held in Italy. Hence it is resolved to raise funds through contribution for her travel to participate in chess boxing.
6. All the senior faculty are the members of disciplinary committee.
7. Lecturers are instructed to monitor the student attendance.
8. Regional Joint Director Depth Audit is going on in our college . Lecturers are instructed to get their cash books verified by the team.
9. Resolved to meet the expenditure of the audit team form college funds.
10. Department in charges are instructed to gear up departmental activities in the college.
11. Students should be instructed to follow covid-norms in the college campus.
12. Dr.C.V.S.S.Sastry is nominated as Controller of Examinations in place of Sri R.Rama Rao.

13. Dr.P.Latha is nominated as Academic coordinator.
14. Dr.P.Jaya is nominated as District Resource Centre coordinator.
15. Dr.Ch.Vishnu Murthy is looking after Dr.B.R.Ambedkar Open University after Sri.M.Satyanaryana.
16. The Commissioner of Collegiate Education instructed to uphold the quality in Higher Education.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-5 02-12-2021

A meeting was held in Principal's chamber, Dr.I Vijaya Babu in chair on 02-12-2021 at 12:00 noon and discussed the issued relating to academic & administrative aspects and took the following resolutions:

1. It is proposed to conduct the II & V semester end examinations from 13th Dec 2021 tentatively and it is approved by the staff council.
2. The CoE proposed to submission of details through Google form. The students should fill the google forms.
3. The mid-2 examinations should be finished before 4th December 2021.
4. The coordinator of home examinations Dr.P.Uma Maheswar Rao is instructed to make necessary arrangements such as room plan etc for the smooth conduct of examinations.
5. IQAC is instructed to obtain syllabus completion certificates from every lecturer before one week of starting the examination.
6. If there are any departments yet to complete the syllabus are advised to conduct on-line classes with the concern of the Head of Institution.
7. All the Heads of Departments and staff members are instructed to extend their support to the CoE in conducting the semester end examinations by supplying model paper, blue print etc.
8. It is resolved to allocate digital classrooms to each stream. The in-charge will take of the equipment.
9. Resolved to done repair of the CC cameras and toilets as early as possible.
10. Resolved to engage guest faculty for the Dept. of Mathematics.

IQAC Coordinator

Principal

Signatures of the faculty/members :

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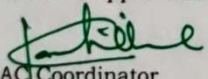
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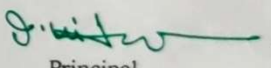


MEETING-6_10-12-2021

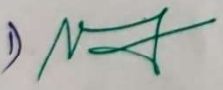

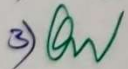
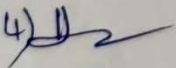
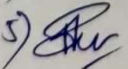
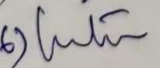
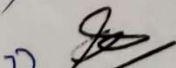
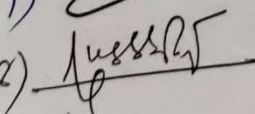
A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 10-12-2021 at 12:30 PM and discussed the issued relating to academic and administrative and took the following resolutions:

1. As per the representation given by the students and staff it is resolved to conduct the semester- 2 from 15-12-2021 to 23-12-2021 and semester-5 exams from 15-12-2021 to 22-12-2021.
2. Resolved to extend the collection of fee with fine till 13th Dec 2021 on the request of the students.
3. Resolved to having the seating plan room wise and have to take care that no student of same subject will not be seated in a bench.
4. Two students are to be accommodated in each bench.
5. The student must invariably bring his photo bearing hall ticket duly attested by the class counsellor and student ID card.
6. Student should attend the examination with proper uniform.
7. Students who are coming late are not allowed into the examination hall. Students are not allowed to leave the examination until 21/2 hrs are over.
8. Students are allowed into the room at 8:30 AM. Cell phones are not allowed in the examination hall. Student should bring his own writing pad and other examinations material(scale, pencil etc).
9. Staff should present at least 30 minutes before the examination.
10. NAAC criteria wise coordinators are constituted with 3 members each. It is resolved to approve the committees.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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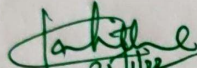
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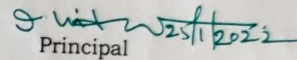


MEETING-7 25-01-2022

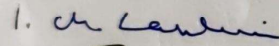
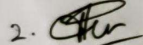
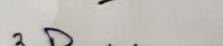
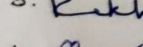
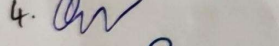
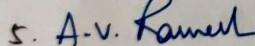
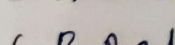
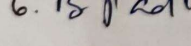

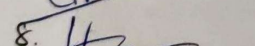
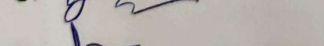
A meeting was held in Principal's chamber, Dr. I. Vijaya Babu in chair on 25-01-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

1. The IQAC coordinator Dr. Ch. Lalitha discussed the cluster papers in semester-6 for papers 7 & 8. Semester-6 students must do project work for 100 marks. All the value-added courses coordinators are instructed to enroll the students.
2. The Academic Coordinator Dr. P. Latha, has allotted the classrooms allotted to each class based on the strength of the class.
3. All the faculty are instructed to update Teaching Dairy and Teaching notes. All the department heads are instructed to update all the records maintained by the department.
4. The department of Biotechnology is conducting a webinar on 28-01-2022 "Popular Lecture Series"(virtual).
5. Principal instructed all to furnish the details for the submission of AQAR 2020-21.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-8 17-02-2022

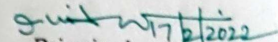
A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 17-02-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

- 1.The IQAC coordinator requested the lecturers to give progression report.
2. The COE instructed the lecturers to take internal assessment very seriously.
3. A training programme was given by Dr.Ch.V.M.K.Hari how to prepare the google sheets on 18-02-2022.
4. H.Sudheer , coordinator of TLP App explained about latest upgraded version of TLP regarding transfer & reschedule of classwork when goes on leave. The Principal instructed all to install and use the TLP App.
5. The Principal Dr.I.Vijaya Babu explained the poem "Ulysses" written by Alfred Lord Tennyson as a source of Team Building delivered in Faculty Forum.
6. Lecturers are instructed to register, student name in google workspace.
- 7.The IQAC has planned a workshop on Intellectual Property Rights.
8. Scholarship committee are advised to look after the updates of scholarships.
- 9.The Principal reviewed about the maintenance of Twitter ad Instagram from Dr.Muralidhar.
10. All the lecturers are instructed to open the inflibnet account.
11. The disciplinary committee are instructed to plunge into the action to control the entry of outsiders into the campus.
12. All the faculty are informed about the opened MOOCs courses and were asked to register for the courses.
13. The College decided to conduct mid examinations in blended pattern one in offline and one in online.
- 14.The IQAC coordinator Dr.Ch.Lalitha, requested the faculty to update the activities of the department, create academic profile, department profile and

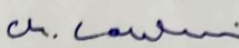
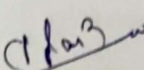
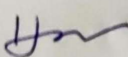


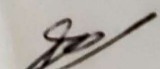
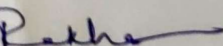

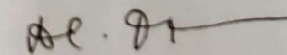
blogs as early as possible. Also requested to send the infrastructure photos of laboratories with geotagging to upload in the website.

15. Dr.G.Srinivasa Rao has presented a session on SOP of Continuous Internal Assessment (CIA). He got a slot in APSCHE online live project/youtube channels on Friday i.e., 04-02-2022.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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2. 
3. A.V. Ramakrishna
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6. B. Padma
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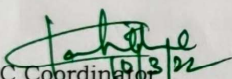
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VISAKHAPATNAM
(NAAC 'A' GRADE INSTITUTION & DISTRICT IDENTIFIED COLLEGE)

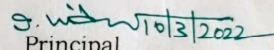


MEETING-9 10-03-2022

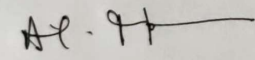
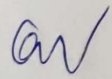
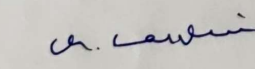
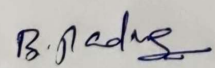
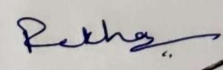
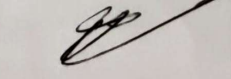


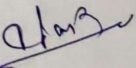
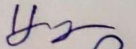
A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 10-03-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

1. Syllabus must be uploaded on the website.
2. Dr.Ch.Lalitha , IQAC coordinator advised the lecturers to update the faculty profile and academic profile in the website.
3. Online admissions – 1005 seats have been filled out of 1010.
Lecturers are instructed to analyze the dropout ratio in each class.
4. All the class counsellors are informed to motivate the students to register on the National Career Service (NCS) portal by 14-03-2022.


IQAC Coordinator


Principal

Signatures of the faculty/members :

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MEETING-10 13-04-2022

A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 13-04-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

1. The COE announced the schedule of 6th semester exams going to be held from 21-27th April, 2022 and 1st and 3rd semester from 28th to 5th May, 2022.
2. Decided to celebrate College Annual Day on 19-04-2022. In the college premises.
3. Mega blood donation was organized by NSS, NCC and RRC on 12-04-2022 . 165 units blood to NTR & Rotary Blood Banks of Vizag.
4. Instructed all the department heads to update the cash registers and get it duly signed by the Principal.
5. All the lecturers re requested to submit the syllabus completion certificates to IQAC.
6. Faculty are instructed to work on revision of curriculum to conduct BOS and Academic Council.

IQAC Coordinator

S. Vijaya Babu
Principal 13/4/2022

Signatures of the faculty/members :

1. *Ch. Chandu*
2. *Alaiah*
3. *H2*
4. *[Signature]*
5. *[Signature]*
6. *[Signature]*
7. *AN*
8. *Rakha*
9. *B. Pradeep*
10. *A.V. Ramesh*
11. *[Signature]*



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MEETING-11 05-05-2022

A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 05-05-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

All the members of the staff council met under the chairperson Dr.I.Vijaya Babu on at 4:00 PM and discussed various matters related to academic and administrative matters and took the following resolutions:

1. The staff council has come to the opinion to introduce BBA logistics from 2022-23 academic year.
2. The career and counselling cell coordinator Dr.T.Samuel David Raj advised to start PG CET entrance exam coaching for all branches of courses from 9th May 2022, 3PM – 5PM.
3. Resolved to start coaching for competitive examination from the next semester to all the students in subjects like General studies, Quantitative aptitude, History, etc.
4. All the department in charges has given their schedule to update the details in the website.
5. All the Value-added courses coordinators are asked to submit the marks to CoE office.
6. Dr.D.L.Sarada is nominated as Srujana Film Club coordinator.

IQAC Coordinator

Principal

Signatures of the faculty/members :

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MEETING-12 09-05-2022

A meeting was held in Principal's chamber, Dr.I.Vijaya Babu in chair on 19-05-2022 at 4:00 PM and discussed the issues relating to academic and administrative matters and took the following resolutions:

1. Dr.K.Rekha, HOD Biotechnology is appointed as coordinator for the star college scheme and a committee is constituted to submit a proposal.
2. 5 departments of the college are selected to submit the proposals under this scheme- Botany, Zoology, Biotechnology, Microbiology and Chemistry.
3. The coordinator has given all the necessary instructions regarding the application, inputs to be given, curriculum to revised , infrastructure of the departments, budget and academic profile of the faculty.
4. The Principal has instructed all the members to review other colleges currently selected under the scheme and put the proposals.

IQAC Coordinator

Principal
19/5/2022

Signatures of the faculty/members :

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