



# **Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE**

**(AUTONOMOUS)**

**NODAL RESOURCE CENTRE & AU CENTRE FOR RESEARCH**

**Maddilapalem, Visakhapatnam - 530013, Andhra Pradesh.**

**0891-2553262, <https://www.drsvskrishnagdc.edu.in>**



## E-governance policy

Dr.V.S.Krishna Govt. Degree and P.G. College (A) is having an e-governance policy for the smooth functioning of the college. The scope of the policy extends to the following areas.

Scope of the policy:

- 1.Administration
- 2.Finance and Accounts
- 3.Students admissions
- 4.Examinations
- 5.Library
- 6.ICT Infrastructure

Objectives:

- To implement e-governance in the institution so as to provide simple and efficient system of governance within the institution.
- To achieve a great class of professional environment on par with universities and institutes of high repute.
- To achieve and create a paperless environment in the college'
- To promote quick and easy access to information
- To bring transparency in financial transactions

- To make our Classrooms ICT Enabled having Desktops, Laptops, Smartboards, Projectors,etc.
- To provide easy and quick access to information'
- To make campus completely Wi-Fi enabled.

### **Policy:**

The policy is designed and framed to make each and every function transparent and accountable.

The College decides to make the following policies and procedure:

**Administration:** E-governance is being implemented in the administration of the college by using portals like e-office for smooth running of college. The students data is uploaded into Jnanbhoomi portal of the Government of Andhra Pradesh for the sanctioning of scholarships.

**Website:** The website acts as an information centre, which will reflect the College activities, important notices, courses offered, etc.. Regular training is to be given to the administrative and teaching staff to make important updates on the website. The Computer department will look into the process of updating, maintaining and working of the website on a regular basis. The website is regularly upgraded with more secure and new features. The College strives to showcase its vibrant activities and campus culture through the website. All the important notifications have to go live on the website as and when they are released.

### **Students Admissions:**

The students admissions are done through online portal called OAMDC of Department of Higher Education, A.P. Notifications are issued from time to time for on line admissions.

### **Library:**

The College continues to maintain its academic excellence through maintaining a well-stocked library. The College will add more e-learning resources for the benefit of the teachers and the students. The College continues to subscribe to new journals and books regularly. Recommendations are taken from the teachers and students while subscribing to the e-resources. Teachers can apply to get books of different authors for the subjects they are teaching to increase the knowledge database.

**Examinations:** The controller of examinations (COE) is implementing the software related to the conduct of examinations. The hall tickets and results are generated by using the software. It updated their software as and when required. The COE is contemplating to introduce OMR in the forthcoming examinations.


**Fee Payment:** The students pay college fee and examination fee through online.

**Hardware infrastructure:**

The College shall ensure that it has adequate number of desktops and laptops for students and staff. Computers and printers shall be made available in the administrative block. Projectors and other multimedia devices will be provided in the auditorium, classrooms, seminar rooms and laboratories. The infrastructure will be complemented by computer networking devices, scanners and interactive teaching board/smart board etc.

**Software infrastructure:**

The College will maintain adequate hardware and software to allow fast transmission of data to the various computers. Office automation packages for desktops and laptops like Open Office, MS Office and Antivirus will be purchased and updated regularly. The college will provide access to all computers.

  
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