

Saifa

📍 Visakhapatnam, India
530026

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To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.



Skills

- Child development ●●●●●○ Upper intermediate
- Training and mentoring ●●●●●● Advanced
- Equal opportunities facilitation ●●●●●● Advanced
- Teamwork and Collaboration ●●●●●● Advanced
- Interpersonal Communication ●●●●●● Advanced
- Positive and upbeat ●●●●●○ Upper intermediate



Professional Experience

● Teacher

Sri Prakash Educational Institutions, Visakhapatnam

- Worked cooperatively with other teachers, administrators, and parents to help students reach learning objectives.
- Incorporated exciting and engaging activities to achieve student participation and hands-on learning.
- Planned and implemented integrated lessons to meet national standards.
- Kept students on-task with proactive behaviour modification and positive reinforcement strategies.
- Supported student's physical, mental, and social development using classroom games and activities.
- Incorporated multiple types of teaching strategies into the classroom.

2022-06 - 2023-01

2020-04 - 2022-03

2017-04 - 2020-03

2015-06 - 2017-03

2014-04 - 2015-04

2018-02



Education



Master of Commerce: Commerce

Andhra University - Visakhapatnam, India

- Elected as a Captain for Treasure Hunt in 2022.



Bachelor of Commerce: Commerce

Pydah Degree College - Visakhapatnam, India

- Hosted an event on Independence Day.
- Hosted an event on Women's Day.



High School Diploma

Sri Surya Junior College - Visakhapatnam, India

- Hosted a fresher's party.



GED

Marvel School - Visakhapatnam, India

- Hosted an event i.e. Marvel Fun Carnival in the year 2014.



Languages



English



Hindi



Urdu



Telugu



Certifications



English typing skill, BDPS, 2017



Project Management, Great Learning, 2023



Digital Marketing, Great Learning, 2023



Young Industry Enthusiast – Capital Markets, Infosys, 2023



Young Industry Enthusiast – Retail, Infosys, 2023



Interests



Bibliophile



Cooking



Gardening



Yoga