Dr. V. S. Krishna Govt. Degree College(A)

Visakhapatnam

DEPARTMENT OF POLITICAL SCIENCE

PROPOSED SYLLABUS FOR POLITICAL SCIENCE

IN UNDERGRADUATE DEGREE PROGRAMME

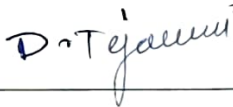### UNDER AUTONOMY

(With effect from 2022-23)

Dr.V.S.Krishna Govt. Degree College (Autonomous), Visakhapatnam
8th Board of Studies----- September-2022
Pre-Approval form

Subject: POLITICAL SCIENCE   **Department: POLITICAL SCIENCE**

In pursuance of conferment of Autonomous status to Dr. V.S.Krishna Govt. Degree College(A), Visakhapatnam by the UGC vide letter No.F22-1/2011(AC) dated 20.07.2011 from Dr. Manju Singh, Joint Secretary, UGC, New Delhi and Proceedings No. C-II (CDC) /Dr.VSK.Govt.College/BOS/2020 dt.03.08.2022 of The Vice-Chancellor, Andhra University, Visakhapatnam, the **8th Board of Studies in Political Science** Subject is conducted on 30. 09.22 at 11.00 AM with the following members. The Changes will be implemented from 2022-23 academic year onwards.

MEMBER	NAME& DESIGNATION	SIGNATURE
Head of the Department (Chairman)	Smt. P.DHANALAKSHMI	P.Dhanal 30/09/23
Faculty Members	1)Dr. B.Padma 2)Ms D. Venkata Lakshmi Tejaswi	D·Tejauui
Subject Expert (University Nominee)	Prof. P.Premanandam Dept of Political Science & Public Administration Andhra University.	
	1) P. Shankar Narayana Lecturer in Political Science Department of Political Science Government Degree College	P.S.Nunjua

Subject Experts (from outside the parent university)	for Women (A); Srikakulam DR.B.R .Ambedkar University	
	2) P.V.V. Satyanarayana Lecturer in Political Science Department of Political Science P.R.Govt College(A) Kakinada Aadikavi NannayaUniversity	*Rudolllna.* 30/09/23
Representative Member From Industry / Corporate / Allied Area relating to placement	Sri S.Venkata Rao Assisstant Director Department of Archaeology & Museum Visakhapatnam	*S.Venkata Rao* 30/09/22
Member from Alumni	I.Uday Bhaskar M.A (Political Science) (B.Ed) Visakhapatnam	*Uday Bhaskar*
Coordinator, IQAC	Dr.Ch. Lalitha	*signature*
Academic Coordinator and member secretary, Academic Council	Dr. P. Latha	*signature*
Principal and Chairperson, Academic Council	Dr.I. Vijayababu	*signature* 30/9/2022

Dr. V. S. KRISHNA GOVT. DEGREE COLLEGE (A),
VISAKHAPATNAM
DEPARTMENT OF POLITICAL SCIENCE
BOARD OF STUDIES - MINUTES OF THE MEETING
w.e.f from 2022 – 2023

The Board of Studies of the Department of POLITICAL SCIENCE met on **30.09.2022 at 11.00AM** under the Chairmanship of Smt.P.DHANALAKSHMI and resolved the following:

1) To adopt Revised Choice Based Credit System as per the Staff Councils proceedings commencing from the academic year 2022 – 2023 for Semester I, II, III, IV, V and VI of B.A students.

2) To approve/ ratify and introduce the newly framed syllabus (modified and approved by the BOS) for Semester I, II, III, IV, V and VI course in Political Science. The newly framed syllabus is oriented in such a fashion that it caters to the needs of the present political scenario and to meet the present-day job employability a in the field of Political Science.

3) To approve/ ratify and introduce the semester pattern of examinations for Semesters I, II, III, IV, V and VI for   B.A.(History, Economics & Political Science).B.A. (Special English, History& Political Science) B.A.(Economics) (Minor) Programs .Further it is approved/ ratified syllabus, blue print and the model question papers submitted by the concerned faculty members for Semester I, II, III, IV, V and VI.

4) To approve/ ratify new employable and skill-enhancement programs from 2022-23.

5) To approve /ratify skill development courses for the I &II Semesters of core courses and minors Economics (hons.).

6) To approve/ ratify for 25 internal marks as a part of Continuous Internal Assessment for core courses and allocation of marks as per Table-I

7) To approve/ ratify question paper blue print, model question papers for 75 external marks and allocation of marks and the pattern of the paper as per Table-II

8) To approve/ ratify minimum pass percentage of semester end theory examinations as 40% of 25 Internal +75 External =100 Marks

9) To approve/ ratify Community Services Project for 1st year students at the end of sem-II w.e.f. 2022-23 as per **NEP**-2020 and allocation of marks as per Table-III.
   9)To approve/ ratify Internship-I, two weeks training program for 2nd year students at the end of IV-semester w.e.f. 2022-23 as per **NEP**-2020 and allocation of marks as per Table-IV.

10) To approve Internship-II, six months On Job Training program for 3rd year students (after IV-semester) as VI-semester w.e.f. 2022-23 as per **NEP**-2020 and allocation of marks as per Table-V.

11) To approve / ratify value-added course for the academic year 2022-23 and allocation of marks and the pattern of the paper as per Table-VI.

1) To approve/ ratify blue print and the model question papers for 50 external marks for skill development courses and allocation of marks and the pattern of the paper as per Table-VII.
2) To approve and ratify list of examiners as per Table-VIII.
3) To implement pedagogical strategies to enrich teaching and learning process and to implement Blended learning teaching process.
4) To approve suggestions for students' seminars, workshops and student-centered activities.
5) To approve suggestions for research and extension activities.
6) To encourage students to take up independent research projects at their level by providing facilities
7) To develop infrastructure facilities in the department and implement guidelines of the academic council.
8) To take up ICT mode of teaching and evolve techniques that are easily understanding by the students and conduct remedial coaching to the below average students.
9) To encourage students to join JKC to equip with communication skills and improve their personality development.
10) To encourage students to participate in the community development activities such as Haritha Krishna Eco Club, NCC and NSS.
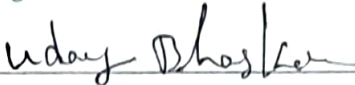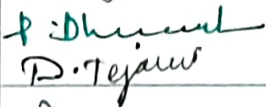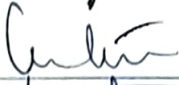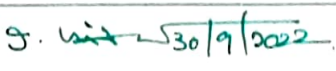
1.	University Nominee Prof. Dr. P. Premanandam	
2.	Subject Expert P. Shankar Narayana	P. S. Narayana
3.	Subject Expert P.V.V. Satyanarayana	20/09/23
4.	Industry Person Sri. S. Venata Rao	
5.	Member of Alumni I Uday Bhasker	Uday Bhasker
6.	Faculty Mmebrs P. Dhana Lakshmi D.V.L.Tejaswi	P.Dhana D.Tejaswi
7.	Academic Coordinator Dr. P. Latha	
8.	IQAC Coordinator Dr. Ch. Lalitha	
9.	Principal & Chairperson, Academic Council Dr. I Vijay Bhanu	30/9/2022

Table-I: Allocation of Internal Marks as a part of Continuous Internal Assessment methods:

w.e.f. 2022-23			
Assessment	Marks for each Mid examination	Time	Pass Mark
Assignments(at least one assignment from each unit) *The weightage of marks, for the assignments should be awarded after completion of all the assignments which are finished before the mid examinations are commenced.	10	1hr	
Projects/Seminars/PPT/Quizzes/ Field trips ..etc	10	NA	
External Activities like clean & green, NCC,NSS and attendance **Attendance should be also be taken into account for awarding the total of 5 marks. The award of marks should be completed before conduct of the mid examination commenced.**	10	NA	
Internal examination pattern for both Mid1 and Mid2 : **Section-A** Answer two out of five 2X5=10 **Section-B** Answer any five out of seven 5X2=10 ** One mid examination may be conducted through online mode**	20	1 hour	The marks obtained by a student for 100 marks in both mid examination is to be scale down to 25 marks.
Total	50		**Minimum Pass marks 8**

Table-II: Allocation of External Marks for semester end theory examinations :

Duration of the exam	3 hrs
Maximum marks	75 marks
Minimum pass marks	27
Paper pattern	Section A for 10marks: In Section A , answer All questions out of 5 , each carry 2 marks. (5X2=10) Section B for 25 marks: In section B, answer 5 questions out of 8 questions, each question carry 5 marks (5x5=25) Section C for 40 marks In Section C answer All 5 Questions with internal choice each question carries 8 marks (5x8=40)

Table-III: Allocation of Internship –I (CSP) Marks :100 (Credits 04)

Category	Marks
Project Log	20
Project Implementation	30
Project Report	25
Presentation	25
Total marks	100

Table-IV: Allocation of Internship-II (Apprenticeship) Marks :100
                (Credits ; 04)

Category	Marks
Project Log	20
Project Implementation	30
Project Report	25
Presentation	25
Total Marks	**100**

Table-V: Allocation of Internship-III (On Job Training) Marks :200
                (Credits ;12)

Internal Assessment	Max .Marks(50)
Project Log	10
Project Implementation	20
Project Report	10
Presentation	10
Total marks	**50**
External Assessment Component	Max Marks
Performance Assessment by the Evaluation Committee, converting the grades awarded by the industry	100
External Viva Voce	50
Grand Total	**200**

Table-VI: Allocation of Add-On course Marks :

Duration	One hour
Maximum marks	50
Minimum pass marks	25
Examination pattern	Answer all questions. Each question carries one mark 50X1=50 marks

Table-VII: Allocation of external marks for skill development courses:

Duration	One and half hrs
Maximum marks	50 marks
Examination pattern	Section –A 4x5=20 Marks (Four out of Eight questions) Section – B 3x10 = 30 Marks (Three out of Six questions)

Table-VIII : List of examiners

Sl.No	Name of the examiner	Designation	Place of working
01	Dr. V. Ramesh Babu	Lecturer in political Science	GDC ;Paderu
02	Sri P.Shankarnarayana	Lecturer in political Science	GDC(W),Srikakulam
03	Dr.Yugandhar	Lecturer in Political Science	GDC ; Vinukonda
04	P.Satyanarayana	Lecturer in Political science	P.R Govt College ; Kakinada
05	P.Raju	Lecturer in Political Science	GDC, Madugula
06	Dr. Kulakarni	Lecturer in Political science	P.R. Govt College Kakinada
07	Dr. Babjee	Lecturer in Political Science	GDC, Rajahmundry
08	P.Padmanabham	Lecturer in Political Science	S.R.R College Vijayawada

Dr.V.S.Krishna Govt. Degree College (Autonomous), Visakhapatnam
8th Board of Studies----- September-2022
Department: POLITICAL SCIENCE
Courses Structure

Courses	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem- VI
Life Skills	NA	NA	NA			*****
Skill Development	1 (02)	1 (02)				*****
Language – 1	C-1 (04)	C-2 (04)	C-3 (04)			*****
Language – 2	C-1 (04)	C-2 (04)	C-3 (04)			*****
Domain Sub -1	C-1 (05)	C-2 (05)	C-3 (05)	C-4 (05)	SEC-1(05)	*****
				C-5 (05)	SEC-2 (05)	*****
Domain Sub -2	C-1 (05)	C-2 (05)	C-3 (05)	C-4(05) C-5(05)	SEC-1(05) SEC-2 (05)	*****
Domain Sub -3	C-1 (05)	C-2 (05)	C-3 (05)	C-4(05) C-5(05)	SEC-1(05) SEC-2 (05)	*****
Internship I	*****	CSP	*****	*****	*****	*****
Internship II	*****	*****	*****	Training programme	*****	*****
Internship III	*****	*****	*****	*****	*****	On Job Training

* Figures in parenthesis are hours per week of Core Courses of Political Science. In respect of Arts and Commerce Courses, the hours per week for Core Courses will be 5.
** SEC1 and SEC-2 in Sem-V are C-6 and C-7 respectively.

LIST OF SKILL DEVELOPMENT COURSES

Semester	No. of Courses	Choices	Preferred Teaching Dept.
I	01	PUBLIC RELATIONS	English/Political Science
II	01	SOCIAL WORK METHODS	

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)
VISAKHAPATNAM.
SYLLABUS
B.A. FIRST YEAR POLITICAL SCIENCE- SEMESTER-I
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE-1: INTRODUCTION TO POLITICAL SCIENCE

Learning Outcomes:

On successful completion of the course the students will be able to;

1. Recall the previous knowledge about Political Science and understand the nature and scope, traditional and modern approaches of Political Science.
2. Understand concepts intrinsic to the study of Political Science.
3. Have solid theoretical understanding of Rights and its theories along with the basic aspects of certain political ideologies.
4. Apply the knowledge to observe the field level phenomena
5. Demonstrate critical thinking and the ability to form arguments on the basic concepts of Political Science.

Learning Objectives:

The purpose of this course is to help students develop:

1. Review the basic principles of Political Science and various perspectives on how to define Political Science and its domain.
2. Explain the aspects of the state in the present and the past and how the modern state and the welfare state evolved.
3. The important concepts of the Political Science would be clearly explained bringing in the skill of application to the present society.
4. The evolution of the rights would be explained including the classification and theories of rights while understanding the historical growth of the idea of rights.
5. Some of the traditional and modern best known ideologies have been identified so as to explain both the political and economic aspects of the society.

COURSE SYLLABUS

MODULE-I: INTRODUCTION TO POLITICAL SCIENCE

1. Definition, Nature, Scope and Importance of Political Science- Relations with the allied disciplines (History, Economics, Philosophy and Sociology).

2. Approaches to the study of Political Science: Traditional Approaches- Philosophical and Historical, Modern Approaches- Behavioural and Systems Approach.

MODULE-II: THE STATE

1. Definition of the State, Elements of the State, Theories of Orl1ln of the State- (Divine Origin, Force Theory, Evolutionary and Social Contract)

2. Concepts of Modem State and Welfare State

MODULE-Ill: CONCEPTS OF POLITICAL SCIENCE

1. Law, liberty, Equality, and Justice

2. Power, Authority and Legitimacy

MODULE-IV: THEORIES OF RIGHTS

1. Meaning, Nature and Classification of Rights

2. Theories of Rights

MODULE-V: POLITICAL IDEOLOGIES

1. Liberalism, Individualism, Nationalism

2. Socialism, Marxism and Multiculturalism

REFERENCE BOOKS:

1. A.C. Kapur: Principles of Political Science

2. R.C.Agarwal: Political Theory

3. J.C.Johari: Contemporary Political Theory

4. O.P.Gauba: An Introduction to Political Theory

5. J.C.Johari: Principles of Modern Political Science

6. Rajeev Bhargava & Ashok Acharya (ed): Political Theory-An Introduction

7. Andrew Heywood: Political Ideologies-An Introduction

8. Laski, H.J.: Grammar of Politics

9. A.Appadorai: Substance of Politics

10. VidyaDhar Mahajan: Political Theory (Principles of Political Science)

11. S.P.Varma: Modern Political Theory

CO-CURRICULAR ACTIVITIES RECOMMENDED

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues.

➢ **General Co-Curricular Activities**

1. Preparation of Photo Album. Students' Open Forums

2. Collection of news reports from dailies and magazines and maintaining a record of paper clippings.

3. Group Discussions on problems relating to the syllabus and outside

4. Watching TV discussions, recording individual observations and preparing summary points

5. Celebration of important events.

6. Encouragement to students to use various digital online tools (Google forms, Google Class room, edmodo, testmoz, kahoot, edpuzzle, moodle etc.,), Open source software, Open educational resources

7. Cooperative Learning and Peer Teaching

8. Comparative study of the Rights that citizens are enjoying around the globe

9. Creative and imaginative activities beyond the prescribed syllabus

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- FIRST YEAR – SEMESTER – I

BA FIRST YEAR – POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 1: INTRODUCTION TO POLITICAL SCIENCE

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Polis
2) Elements of State
3) Equality
4) Kinds of Rights
5) Liberalism

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Aristotle is Father of Political Science
7) Modern Approaches in Political Science
8) Modem State
9) Safeguards of Liberty
10) Characteristics of Power
11) Classification of rights
12) Individualism
13) Scientific Socialism

Answer ALL the questions

14) (A) Discuss the Nature and Scope of Political Science.

(OR)

  (B) Examine the Modem Approaches in Political Science.

15) (A) Write an essay on the Theories of the Origin of the State.

(OR)

  (B) Analyse the Importance of Welfare State.

16) (A) Discuss the L1w Making Process.

(OR)

  (B) Write an essay on Authority and Legitimacy.

17) (A) Explain the Political Rights.

(OR)

  (B) Write an essay on Theory of Rights.

18) (A) Explain the development of ideology of Liberalism.

(OR)

  (B) Discuss the Theory of Marxism.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-I

B.A. FIRST YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-1: INTRODUCTION TO POLITICAL SCIENCE
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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted to the Module
1	MODULE - I	INTRODUCTION	1	2	2	28
2	MODULE - II	STATE	1	1	2	2.3
3	MODULE- Ill	CONCEPTS OF POLITICAL SCIENCE	1	2	2	28
4	MODULE- IV	THEORIES OF RIGHTS	1	1	2	23
s	MODULE - V	POLITICAL IDEOLOGIES	1	2	2	28
		Total	5	8	10	130
Total marks including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Problem solving type/ Theorem proof type	50 marks
Critical thinking question	Problem solving type	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. FIRST YEAR POLITICAL SCIENCE- SEMESTER-II

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-2: BASIC ORGANS OF THE GOVERNMENT

Learning Outcomes:

On successful completion of the course the students will be able to:

1. Understand the Origin and Evolution of the concept of Constitutionalism and classification of Constitutions.

2. Acquaint themselves with different theories of origin of State.

3. Understand and analyses organs and forms of Governments along with a deep insight into the various agents involved in the political process.

4. Apply the knowledge to analyse and evaluate the existing systems

5. Students will be able to describe the core concept of the government and be able to apply them to the analysis of the present structure of the government..

Learning Objectives:

The purpose of this course is to help students develop:

1. To increase understanding of basic facts, elements and concepts related to the Constitution and its application in the present Political World.

2. To be able to analyse the basic structure of the organs of the government especially the theory of the Separation of Powers.

3. To increase understanding regarding the aspects of the forms of the government especially to observe the differences between unitary and federal, presidential and parliamentary forms of the government.

4. To Analyse and evaluate the different Theories and principles of democracy and concepts of direct and indirect democracies.

5. Students will understand the different aspects of pressure groups and political parties and the impact of public opinion in a democracy.

COURSE SYLLABUS

MODULE – I: CONSTITUTION

1. Meaning, Definition, 0rigin and Evolution of the Constitution
2. Basic elements of the Constitution
3. Classification of the Constitutions-Written, and Unwritten; Rigid and Flexible

MODULE- 11: ORGANS OF THE GOVERNMENT

1. Theory of Separation of Powers- Baron de-Montesquieu
2. Legislature: Unicameral and Bicameral -Power and Functions, Executive- Types, Powers and Functions, Judiciary- Powers and Functions

MODULE-111: FORMS OF GOVERNMENT

1. Unitary and Federal Forms of Governments-Merits and Demerits
2. Parliamentary and Presidential forms of Governments- Merits and Demerits

MODULE IV: DEMOCRACY

1. Meaning and Definition, Significance, Theories and Principles of Democracy
2. Types of Democracy: Direct and Indirect Democracy- Methods, Merits, Demerits. Essential Conditions for Success of Democracy

MODULE - V: POLITICAL PARTIES, PRESSURTE GROUPS AND PUBLIC OPINION

1. Meaning, Definition, and Classification of Political Parties: National and Regional- Functions of Political Parties.
2. Pressure Groups (Interest Groups)-Meaning, Definition, Types, Functions and Significance of Public Opinion

REFERENCE BOOKS:

1. Sukhbir Bhatnagar: Constitutional Law and the Governance
2. A.C. Kapur: Select Constitutions
3. R.C.Agarwal: Political Theory
4. VidyaDhar Mahajan: Political Theory (Principles of Political Science)
5. M.R.Biju: Democratic Political Process
6. Laski. H.J.: Grammar of Politics
7. A.Appadorai: Substance of Politics
8. Eddy Ashirvadam & K.K.Misra: Political Theory
9. Sushila Ramaswamy: Political Theory: Ideas & Concepts
10. S.P.Varma: Modern Political Theory

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues.

➢ **General Co-Curricular Activities**

1. Study of the outline features of Constitutions of U.S.A, U.K., Australia, Canada, South Africa, China and Japan in comparison to the Constitution of India.

2. Study projects on selected local real time problems.

3. Field visits to government establishments.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)
VISAKHAPATNAM
CBCS- FIRST YEAR – SEMESTER – II
BA FIRST YEAR – POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE 2: BASIC ORGANS OF THE GOVERNMENT

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   5 x2=10 MARKS

Answer ALL the questions

1) Constitution
2) Legislature
3) Federation
4) Democracy
5) Public Opinion

SECTION-B   S x S = 25 MARKS

Answer any FIVE of the following questions

6) Basic elements of the Constitution
7) Classification of the Constitution
8) Separation of Powers
9) Unitary form of Government
10) Presidential form of Government
11) Types of Democracy
12) Classification of Political Parties
13) Formation of Public Opinion

Answer ALL the questions

14) (A) Explain the evolution of constitution.

(OR)

(B) Examine the difference between written and unwritten constitution.

15) (A) Discuss the powers and functions of the legislature.

(OR)

(B) Explain the powers and functions of the Judiciary.

16) (A) Write an essay on the federal form of government.

(OR)

(B) Discuss the powers and functions of parliamentary form of government.

17) (A) Explain the various theories of democracy.

(OR)

(B) What are the essential conditions for success of Democracy, Explain?

18) (A) Write an essay on political parties.

(OR)

(B) Explain the methods of various pressure groups.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-II

B.A. FIRST YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-2: BASIC ORGANS OF THE GOVERNEMNT

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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE -I	CONSTITUTION	1	2	2	**28**
2	MODULE - II	ORGANS OF THE GOVERNMENT	I	I	2	23
3	MODULE – III	FORM OF GOVERNMENT	1	2	2	28
4	MODULE - IV	DEMOCRACY	1	1	2	23
5	MODULE - V	POLITICAL PARTIES, PRESSURE GROUPS AND PUBLIC OPINION	1	2	2	28
		Total	5	8	10	130

Total marks including choice:
130

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Problem solving type/ Theorem proof type	50 marks
Critical thinking question	Problem solving type	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)
VISAKHAPATNAM.
SYLLABUS
B.A. SECOND YEAR POLITICAL SCIENCE- SEMESTER-III
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE-3: INDIAN GOVERNMENT AND POLITICS

Learning Outcomes:

On successful completion of the course the students will be able to:

1. Acquire knowledge about the historical background of Constitutional development in India, appreciate philosophical foundations and salient features of the Indian Constitution.

2. Analyze the relationship between State and individual interms of Fundamental Rights and Directive Principles of State Policy.

3. Understand the composition of and functioning of Union Government as well as State Government and finally.

4. Acquaint themselves with the judicial system of the country and its emerging trends such as judicial reforms.

5. Students will understand the foundations of Indian Government including the structure and relationship between the organs of government.

Learning Objectives:

The purpose of this course is to help students develop:

1. To demonstrate knowledge of key aspects of Indian constitution and its evolution.

2. To use concepts and to analyse new situations and the conflict between the individual and the state especially the basic structure of the Indian Constitution.

3. To understand the facts and concepts regarding the union executive and the other aspects related to it so as to apply it to the present Indian politics.

4. To understand the facts and concepts related to the state executive and the other aspects related to it so as to apply it to the present Indian politics.

5. To understand the concepts related to the Indian judiciary and to analyse various case studies to demonstrate the knowledge related to Supreme Court and High Court.

COURSE SYLLABUS

MODULE – I: SOCIAL IDEOLOGICAL BASE OF THE INDIAN CONSTITUTION

1. Constitutional Development In India during the British Rule-A Historical Perspective with Reference to Government of India Acts, 1909, 1919 and 1935

2. Constituent Assembly- Evolution, Nature, Composition, Socio-Economic, Philosophical Dimensions and Salient Features of the Indian Constitution

MODULE - II: INDIVIDUAL AND STATE

1. Fundamental Rights and Directive Principles of State Policy and Fundamental Duties - Differences between Fundamental Rights and Directive Principles of State Policy

2. The "Doctrine of Basic Structure of the Constitution" with Reference to Judicial Interpretations and Socio - Political Realities

MODULE - Ill: THE UNION EXECUTIVE

1. President of India, Mode of Election, Powers and Functions

2. Parliament- Composition, Powers and Functions, legislative Committees, Prime Minster and Council of Ministers - Powers and Functions, Role In Coalition Politics

MODULE - IV: THE STATE EXECUTIVE

1. Governor - Mode of Appointment, Powers and Functions

2. Legislature - Composition, Powers and Functions, Chief Minster and Council of Ministers- Powers and Functions

MODULE - V: THE INDIAN JUDICIARY

1. Supreme Court - Composition, and Appointments, Powers and Functions, Jurisdiction of the Supreme Court, Judicial Review, Judicial Activism

2. High Court- Composition, Powers and Functions, Debates on the mode of appointment of Judges- National Judicial Appointments Commission and Judicial Reforms

REFERENCE BOOKS:

1. M.V.Pylee: Indian Constitution, Constitutional Government in India Constitutional History of India

2. Durga Das Basu: An Introduction to the Constitution of India

3. Rajni Kothari: Politics in India

4. B.C.Fadia: Indian Government and Politics

5. M.Lakshmikant: Indian Polity

6. Subhash C. Kashyap.: Our Constitution, Our Parliament, Our Political System

7. Rajeev Bhargav: Politics and Ethics of the Indian Constitution

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. Individual observations in field studies and recordings in the areas related to syllabus

2. Conduct of a Mock Parliament on important current issues for awareness about the proceedings of the Parliament, intensity of debates and understanding the outcomes.

3. A Field Visit to a Court to observe the structure and its exercise of powers.

4. Discussion of Previous Question Papers relating to Services (Service Commissions and other Recruitment Agencies) for an understanding of different approaches

5. Study projects on selected local real time problems.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)
VISAKHAPATNAM
CBCS- SECOND YEAR – SEMESTER – III
BA SECOND YEAR – POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE 3: INDIAN GOVERNMENT AND POLITICS

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) 1909 Act
2) Constituent Assembly
3) Directive Principles of State Policy
4) Parliament
5) Judicial Activism

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Fundamental Duties
7) 1919 Act
8) Kesavanandha Bharathi Case
9) Powers of Council of Ministers
10) Judicial Review
11) Emergency Powers of President
12) Role of Chief Minister
13) Judicial Reforms

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (A) Explain the features of the Government of India Act 1935.

(OR)

(B) Discuss the outstanding features of the Indian Constitution.

15) (A) Write an essay on the Fundamental Right.

(OR)

(B) Write an essay on the "Doctrine of the Basic Structure" of the Indian

Constitution.

16) (A) Explain the powers and functions of the President.

(OR)

(B) Explain the powers and functions of the Prime Minister.

17) (A) Explain the powers and functions of the Governor.

(OR)

(B) Write an essay on the powers and functions of the legislature.

18) (A) Explain the powers and functions of the Supreme Court.

(OR)

(B) Explain the powers and functions of the High Court.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-III

B.A. SECOND YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-3: INDIAN GOVERNMENT AND POLITICS

BLUE PRINT

S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks allotted to the Module
1	MODULE - I	SOCIAL AND IDEOLOGICAL BASE OF INDIAN CONSTITUTION	1	2	2	28
2	MODULE - II	INDIVIDUAL AND STATE	1	1	2	23
3	MODULE - Ill	UNION EXECUTIVE	1	2	2	28
4	MODULE - IV	STATE EXECUTIVE	1	1	2	23
5	MODULE - V	THE **INDIAN** JUDICIARY	1	2	2	28
		Total	5	8	10	130

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. SECOND YEAR POLITICAL SCIENCE- SEMESTER-IV

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-4: INDIAN POLITICAL PROCESS

Learning Outcomes:

On successful completion of the course the students will be able to :

1. Know and understand the federal system of the country and some of the vital contemporary emerging issues.

2. Evaluate the electoral system of the country and to identify the areas of electoral reforms.

3. Know the constitutional base and functioning of local governments with special emphasis on 73rd& 74th Constitutional Amendment Acts.

4. Understand the dynamics of Indian politics, challenges faced and gain a sensitive comprehension to the contributing factors.

5. Apply the knowledge and critically comprehend the functioning of some of the regulatory and governance institutions.

6. Propose theoretical outline alternate models

Learning Objectives:

The purpose of this course is to help students develop:

1. To enable the student to understand the process of Indian Federal System, especially the center-state relations including the recent trends.

2. To understand the structure and functioning of the election commission and the recent electoral reforms in India.

3. To demonstrate the knowledge of the student to relate with the grass-root democracy and decentralization.

4. To analyse the challenged that the Indian Political System is facing, especially focusing on the social dynamics.

5. To use the concepts of governance and to understand various regulatory and governance bodies in India.

COURSE SYLLABUS

MODULE – 1: FEDERAL PROCESS

1. Features of Indian Federal System- Centre-State Relations: legislative, Administrative and Financial
2. Union list, State list and Concurrent list
3. Emerging Trends In Centre -State Relations, Recommendations of Sarkarla Commission, M. M. Punchl Commission

MODULE -2: ELECTORAL PROCESS

1. The Election Commission of India, Powers and Functions
2. Issues of Electoral Reforms, Voting Behaviour- Determinants and Problems of Defection

MODULE – 3: GOROSSROOT DEMOCRACY-DECENTRALISATION

1. Panchayat Raj System- local and Urban Government- Structure, Powers and Functions
2. Democratic Decentralization-Rural Development and Poverty alleviation with Reference to 73rd, 74th Constitutional Amendment Acts, Challenges and Prospects

MODULE – 4: SOCIAL DYNAMICS AND EMERGING CHALLENGES TO INDIAN POLITICAL SYSTEM.

1. Role of caste, language and Regionalism in India
2. Politics of Reservation, Criminalization of Politics and Internal Threats to Security

MODULE – 5: REGULATORY AND GOVERNANCE INSTITUTIONS

1. NITI Ayog, Finance Commission, Comptroller and Auditor General of India
2. Central Vigilance Commission, Central Information Commission, lokpal and lokayukta

REFERENCE BOOKS:

1. D.D.Basu: An Introduction to the Constitution of India
2. Rajni Kothari: Politics in India, Caste in Indian Politics
3. PeuGhosh: Indian Government and Politics
4. B.C.Fadia: Indian Government and Politics
5. M.Lakshmikant: Indian Polity, Governance in India
6. N.G.Jayal (ed): Democracy in India

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics
2. Class Seminars
3. Quiz Programme
4. Study Projects on field related problems, individual and Group
5. Preparation of Alternate Theoretical Models to the existing systems/functions
6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. A Field Visit to a Court / District Jail / Local Government Office to observe the structure and functioning
2. Viva voce interviews
3. Computerised adaptive testing, literature surveys and evaluations.
4. Encouragement to students to contribute articles to the magazines and seminars

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)
VISAKHAPATNAM
CBCS- SECOND YEAR – SEMESTER – IV
BA SECOND YEAR – POLITICAL SCIENCE
COURSE 4: INDIAN POLITICAL PROCESS

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1. Residuary Powers
2. Punchi Commission
3. Election Commission
4. Lok Pal
5. NITI Ayog

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6. Federal Government Features
7. Electoral Reforms
8. 74th Constitutional Development Act
9. Role of Caste in India
10. Views on Political Parties on Reservation
11. Regionalism in India
12. Central Information Commission
13. Central Vigilance Commission

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (A) Write an essay on Centre-State Relations.

(OR)

(B) Explain the Sarkaria Commission recommendations on Centre-State relations.

15) (A) Explain the powers and functions of Election Commission.

(OR)

(B) Discuss the determinants of voting behavior in India.

16) (A) Write an essay on powers and functions of urban government.

(OR)

(B) Write an essay on 73rd Constitutional Amendment Act.

17) (A) Explain the role of religion in Indian Politics.

(OR)

(B) Discuss the ways and means to decriminilise the politics.

18) (A) Elucidate the powers and functions of Comptroller and Auditor – General of India.

(OR)

(B) Explain the role of Lokayukta in the removal of corruption in India.

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VISAKHAPATNAM.

SEMESTER-IV
B.A. SECOND YEAR POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023

COURSE-4: INDIAN POLITICAL PROCESS
BLUE PRINT

S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted of The Unit
1	MODULE - I	FEDERAL PROCESSES	1	2	2	28
2	MODULE - II	ELECTORAL PROCESSES	1	1	2	23
3	MODULE - III	GRASSROOT DEMOCRACY-DECENTRALISATION	1	2	2	28
4	MODULE - IV	SOCIAL DYNAMICS AND EMERGING CHALLENGES TO INDIAN POLITICAL SYSTEM	1	1	2	23
5	MODULE - V	REGULATORY AND GOVERNANCE INSTITUTIONS	1	2	2	28
		Total	5	8	10	130
		Total marks Including choice				

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)
VISAKHAPATNAM.
SYLLABUS
B.A. SECOND YEAR POLITICAL SCIENCE- SEMESTER-IV
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE- 5: WESTERN POLITICAL THOUGHT

Learning Outcomes:

On successful completion of the course the students will be able to:

1. Understand the fundamental contours classical, western political philosophy, basic features of medieval political thought and shift from medieval to modern era.
2. Understand the Social Contract Theory and appreciate its implications on the perception of State in terms of its purposes and role.
3. Acquaint with the Liberal and Marxist philosophy and analyze some trends in Western Political Thought.
4. Critically analyse the evolution of western political thought
5. Students will analyse contemporary interpretations of key documents.
6. Students will interpret contemporary social movements.

Learning Objectives:

The purpose of this course is to help students develop:

1. To demonstrate knowledge of key thinkers and concepts in the Ancient Greek Political Thought.
2. To use concepts to analyse the theories in the Medieval and Modern Political Thought.
3. To understand the concept of Social Contract and to analyse the differences between Thomas Hobbes, John Locke and Rousseau's theorisations.
4. To demonstrate the knowledge on the Utilitarian Political Thought and its emergence and its importance.
5. To understand the emergence of Marxist theory in the world politics and how it affected the western political thought.

COURSE SYLLABUS

MODULE - I: ANCIENT GREEK POLITICAL THOUGHT

1. <u>Features of Ancient Greek Political Thought</u>
2. Plato-Rule of Philosopher Kings- Theory of Justice- Ideal State and Education
3. Aristotle- Theory of State- Classification of Governments-Citizenship, Slavery and Theory of Revolutions

MODULE - II: MEDIEVAL AND MODERN POLITICAL THOUGHT

1. St. Augustine- Theory of Two Cities
2. Niccolo Machiavelli- State and Statecraft

MODULE- Ill: CONTRACTUAL POLITICAL THOUGHT

1. Thomas Hobbes- Social Contract and Absolute Sovereignty
2. John Locke-Human Nature, State of Nature, Social Contract, Natural Rights and limited Government
3. Jean Jacques Rousseau-Human Nature, State of Nature, Social Contract, General Will and Popular Sovereignty

MODULE - IV: UTILITARIAN POLITICAL THOUGHT

1. Jeremy Bentham-Theory of Utility, Law and Reforms
2. J.S. Mill-Theory of Liberty and Representative Government

MODULE - V: MARXIST POLITICAL THOUGHT

1. Kart Marx- Dialectical Materialism, Theory of Surplus Value and Class Struggle
2. Antonio Gramsci- Hegemony and Civil Society

REFERENCE BOOKS:

1. G.H.Sabine, A History of Political Theory
2. Earnest Barker, Greek Political Theory: Plato and His Predecessors.
3. Subrata Mukherjee & Sushila Ramaswamy, A History of Political Thought-Plato to Marx.
4. Shefali Jha, Western Political Thought: From the Ancient Greeks to Modern Times.
5. Andrew Hakes, Political Theory: Philosophy, Ideology and Science.
6. J.P.Sudha, History of Political Thought-Ancient, Medieval and Modern.
7. C.LWayper. Political Thought.
8. Sushee Tharu, Antonio Gramscl: Life and Contrlbutlon(Telugu).

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. Peers and self-assessment, out puts from individuals and collaborative work.

2. Assignments that encourage the study of standard Reference Books available at library.

3. Assignments of the emerging trends after Marxian Philosophy in the era of globalization.

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VISAKHAPATNAM
CBCS- SECOND YEAR – SEMESTER –IV
BA SECOND YEAR – POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE 5: WESTERN POLITICAL THOUGHT

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Republic
2) Aristotle
3) State Craft
4) Social Contract
5) Civil Society

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Theory of Surplus Value
7) Antonio Gramsci Hegemony
8) Popular Sovereignty
9) Natural Rights
10) Theory of Two States
11) Plato's Theory of Ideal State
12) Machivelli's Concept of State
13) Thomas Hobbes Social Contact Theory

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (A) Explain Plato's philosophy of Justice, Ideal State and Education.

(OR)

(B) Critically examine Aristotle's Best State.

15) (A) Discuss philosophical thoughts of St. Augustine.

(OR)

(B) Discuss the elements of state and statecraft of Nicolo Machiavelli.

16) (A) Explain the Social Contract Theory of Hobbes, Locke and Rousseau.

(OR)

(B) Explain Bentham theory of Utilitarianism.

17) (A) Discuss individual liberty explained by J.S. Mill.

(OR)

(B) Discuss the theory of communism explained by Karl Marx.

18) (A) Explain the political philosophy of Antonio Gramsci.

(OR)

(B) Explain the concept of Dialectical Materialism of Karl Marx.

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VISAKHAPATNAM.
SEMESTER-IV
B.A. FIRST YEAR POLITICAL SCIENCE
COURSE- 5: WESTERN POLITICAL THOUGHT
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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	ANCIENT GREEK POLITICAL THOUGHT	1	2	2	**28**
2	MODULE - II	MEDIEVAL AND MODERN POLITICAL THOUGHT	1	1	2	23
3	MODULE - III	COTRACTUAL POLITICAL THOUGHT	1	2	2	28
4	MODULE - IV	UTILITARIAN POLITICAL THOUGHT	1	1	2	23
S	MODULE - V	MARXIST POLITICAL THOUGHT	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6A: POLITICAL REPORTING

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to:

1. Understand the need, scope and concepts in Political Reporting.

2. Identify various sources for Political Reporting.

3. Provide an overview of interpreting the political phenomena from the gross roots level to the Parliament.

4. Develop insights and enhance skills in a professional manner in the age of mass media.

5. Learn skills related to reporting, enlarge job opportunities and make It as a career.

Learning Objectives:

The purpose of this course is to help students develop:

1. Critical thinking skills about political issues and dynamics.

2. Strong instincts for finding good political stories.

3. Sharp writing skills and an attention to detail and nuance in reporting.

4. The ability to operate effectively in deadline situations.

5. Fluency with political and social science research methods and insights.

MODULE -1: INTRODUCTION TO POLITICAL REPORTING

1. Nature-The role of Mass Media In Political Reporting-Press, Radio and Television-State Meaning

2. Significance of Political Reporting in India

3. Nature and role In Developments-Political Issues and Dynamics

MODULE – 2: ASPECTS OF REPORTING

1. Organs of the Government - Union, State and Local Governments and Judiciary

2. Reporting on their working and assessment- Ethics for political reporter

3. Role and responsibilities of Press-Freedom of press and its limitations

MODULE – 3: POLITICAL NEWS

1. Political News-Meaning, Nature and Forms of Political News-Sources of Political News and Its Limitations

2. Working of Lobbies and Pressure Groups In Polltlcal Reporting.

MODULE – 4: REPORT WRITING

1. Writing Reports-Background Information-Framing and crafting Political Stories

2. Watchdog of enforcement of States' Laws, Rules and Regulations-Political Reporting in deadline situations- Reporting on Political Campaigns.

MODULE – 5: SKILLS FOR POLITICAL REPORTING

1. Political Reporting Skills-Interviewing-Types and Forms of Interviewing and Techniques- Questionnaire -Opinion Polls-Writing Blogs

2. Role in citizen's civic engagement, political communication and political participation-Analyzing politician's media strategy.

REFERENCE BOOKS

1. Raymond Kuhn: Political Journalism New Challenges, New York: New Practices, Rutledge. 2003

2. RT.Jangam; Political Analysis, New Delhi: Oxford and IBH Publication. 1997

3. J.C.Johari; Comparative Politics, New Delhi, Sterling Publishers, 2002

4. Robert A. Dahl: Modem Political Analysis, New Delhi: Prentice Hall of India, 2001

5. AJok Mehta; Power. Press and Politics, 2021

CO-CURRICULAR ACTIVITIES:

- ➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics
2. Class Seminars
3. Quiz Programme
4. Study Projects on field related problems, individual and Group
5. Preparation of Alternate Theoretical Models to the existing systems/functions
6. Debates on current issues**.**

- ➢ **General Co-Curricular Activities**

1. Training of students by a related field expert.
2. Reading Local Daily newspaper either print or online and visit political websites.
3. Reading Editorial pages, biogs and websites for various ideological perspectives
4. Visits to press, media houses, governmental offices etc.
5. Invited lectures and presentations on related topics by field experts such as political reporters, editors and professionals in political communication.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6A: POLITICAL REPORTING

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Political Reporting :
2) Local Government :
3) Political News :
4) Political Stories :
5) Questionnaire :

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Role of Mass Media in Political Reporting :
7) Role of State in development :
8) Responsibilities of Press in a State :
9) Working and assessment of reporting :
10) Forms of Political News :
11) Working of Pressure Groups :
12) Political Reporting rules and regulation :
13) Forms of interviewing and techniques :
14) Thomas Hobbes Social Contact Theory **:**

Answer ALL the questions

15) (A) Write an essay on Political Reporting.

(OR)

(B) Discuss the political issues and dynamics of a State.

16) (A) Explain the ways of reporting, working and assessment of the organs of the government.

(OR)

(B) Explain the freedom of the press and its limitations.

17) (A) What are the sources of Political News, explain its limitations?

(OR)

(B) Discuss the working of lobbies and pressure groups in Political Reporting.

18) (A) Explain the ways of writing reports.

(OR)

(B) Discuss the rules and regulations of political reporting in deadline.

19) (A) Discuss the skills required for political reporting.

(OR)

(B) Write an essay on political communication and political participation.

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VISAKHAPATNAM.
SEMESTER-V
B.A. THIRD YEAR POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023

COURSE- 6A: POLITICAL REPORTING
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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted of The Unit
1	MODULE - I	INTROUCTION TO POLITICAL REPORTING	1	2	2	**28**
2	MODULE - II	ASPECTS OF POLTICAL REPORTING	1	1	2	23
3	MODULE - III	POLITICAL NEWS	1	2	2	28
4	MODULE - IV	REPORT WRITING	1	1	2	23
S	MODULE - V	SKILLS FOR REPORT WRITING	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

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3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7A: LEGAL LITERACY: RIGHTS AND AWARENESS

(Skill Enhancement Course (Elective), 4 credits)

I.   Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Acquaint student with the structure and manner of functioning of the legal system in India.

2. Understand of the laws related to rights applicable in India.

3. Provide an overview of access to courts and enforcement of rights.

4. Develop an understanding of the formal and Alternate Dispute Redressal (ADR) mechanism that exist in India.

COURSE SYLLLABUS

MODULE – 1: INTRODUCTION TO LEGAL LITERACY

1. Brief understanding of Legal Literacy - Rights and Duties of citizens-Indian Constitution - Fundamental Rights and other constitutional rights and

2. Enforcement of certain rights under Article 21 with emphasis on Public Interest Litigation.

3. Need of Legal Literacy in India

MODULE – 2: INDIAN PENAL CODE

1. Laws relating to criminal jurisdiction-Provisions relates to FIR, Arrest, Bail, Search and Seizure

2. Important offences under Indian Penal Code-Offences against Women-Dowry, Sexual harassment and violence, Juvenile justice.

MODULE – 3: HUMAN SECURITY

1. Anti-terrorist laws-Implication of security and protection of Human Rights

2. Laws relating to Consumer rights and Cybercrimes.

MODULE- 4: COURTS IN INDIA

1. System of Courts and Tribunals and their jurisdiction in India-Civil and Criminal courts

2. Writ jurisdiction, specialized courts such as Juvenile courts, Mahila courts etc.

MODULE – 5: LEGAL AID IN INDIA

1. Legal Services Authority Act, 1987 and Right to Free Legal Aid

2. Alternate Dispute Resolution Mechanism (ADR). Lok Adalats and Conduct of Legal Literacy camps

3. Role of NGOs in promoting legal awareness.

REFERENCE BOOKS;

1. Basu, D.D: Introduction to Constitution of India, Nagpur, Lexis Nexis Butter worths, 2018.

2. Kashyap, S: Our Constitution: An Introduction to India's Constitution and Constitutional Laws, New Delhi, National Book Trust, 1994.

3. Aggarwal, N., Women and Law ln India, New Century Publishing House, New Delhi, 2019.

4. Parmanand Singh, Access to Justice and the Indian Supreme Court, 10& 11, Delhi Law Review, 1981-82.

5.].Kothari, Criminal Law on Domestic Violence, Economic and Political Weekly, 2005, Vol.40 (46), pp., .4843-4849.

6. Centre for Good Governance, Right to Information Act,2005 : A Citizen's Guide

7. A.Pandey, Rights of the Consumer, New Delhi, Indian Social Institute, 2004.

CO-CURRICULAR ACTIVITIES:

> **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

> **General Co-Curricular Activities**

1. Reading Local Daily newspaper either print or online.

2. Reading Editorial pages, biogs and websites for various ideological perspectives.

3. Discuss the debates around any recent Ordinance, BUI or Act in the Parliament or State Legislature.

4. Invited lectures and presentations on related topics by experts in jurisprudence and ADR Mechanism.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7A: LEGAL LITERACY: RIGHTS AND AWARENESS

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Legal Literacy
2) Indian Penal Code
3) Consumer Rights
4) Juvenile Courts
5) Legal Services Authority

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Role of Legal Literacy Rights
7) Role of Fundamental Rights
8) Laws relating to Criminal Jurisdiction
9) Implications of Anti-Terrorist Laws
10) System of Courts and Tribunals
11) Mahila Courts in India
12) Right to Free Legal Aid
13) Lok Adalats in India

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

20) (A) Explain legal literacy rights and duties of citizens in India.

(OR)

(B) Explain the role of Article 21 with emphasis to public interest litigation.

21) (A) What are the laws relating to criminal jurisdiction, explain?

(OR)

(B) Explain the role of Indian Penal Code in criminal jurisdiction.

22) (A) Explain the system of anti-terrorist laws in India.

(OR)

(B) What is human security and explain its implication?

23) (A) Explain the system of courts and tribunals in India.

(OR)

(B) Write an essay on writ jurisdiction and its implications.

24) (A) Explain Alternate Dispute Resolution system in India.

(OR)

(B) Explain the importance of legal awareness and legal aid in India.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V

B.A. THIRD YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7A: LEGAL LITERACY: RIGHTS AND AWARENESS

BLUE PRINT

S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted of The Unit
1	MODULE - I	INTROUCTION TO LEGAL LITERACY	1	2	2	**28**
2	MODULE - II	INDIAN PENAL CODE	1	1	2	23
3	MODULE - III	LEGAL SECURITY	1	2	2	28
4	MODULE - IV	COURTS IN INDIA	1	1	2	23
S	MODULE - V	LEGAL AID IN INDIA	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6B: E-GOVERNANCE

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course wUJ be able to:

1. Acquaint student with the introduction to good governance and how it can be achieved by information and communication technology.

2. Understand the growing needs of E-Governance, Improving transparency in the system of governance

3. Have understanding of various government schemes and E-Governance projects and initiatives.

4. Provide the practical knowledge about the effective delivery of citizen services through online mode.

5. Realize the issues and challenges of E-Govemance.

<center>**COURSE SYLLABUS**</center>

MODULE 1: INTRODUCTION TO E-GOVERNANCE

1. Brief Introduction to Governance-E-Governance -Meaning, Definition, Nature, Scope, Objectives and Significance

2. Domains of £-Governance- £-Governance and Good Governance-Global trends in the growth of £-Governance.

MODULE 2: £-Governance in India

1. £-Governance in India- - National E-Governance Plan (NeGP)-National Informatics Centre- Strategies for E-Governance-E-Governance Implementations: Required infrastructure of Network

2. Computing, Cloud Governance. Data system, Human resources, Legal and Technological infrastructure- Major E-Governance Projects and lnitiatlves:Gyandoot. E-choupal. E-Bhooml, E-Seva, CARD, E-Panchayat, Real Time Governance (RTG) etc. e-office in Andhra Pradesh

MOODULE 3: ICT IN E-GOVERNANCE

1. Role of Information and Communication Technology in Administration, Effective delivery of services for public utilities through E-Governance

2. Online filing of complaints, application registration, issuance of certificates, issuance of land records, online payments of fees, dues etc, e- tendering, easy access to information and E-Governance in SociaJ security and welfare schemes: Direct transfer of benefits, Biometric authentication through Aadhar, etc.

MODULE 4: INFORMATION TECHNOLOGY ACT

1. E-Governance under Information Technology Act

2. Legal status for digital transactions-Public Private Partnership and expansion of E-Governance.

MODULE 5: TRANSPERACNCY AND ACCOUNTABILITY

1. E-Govemance-Transparency and Accountability at gross root level-Issues and ChaJlenges: Digital Divide, Capacity Building, Cyber Security In Cyber Crimes,

2. Socio-political Implications, Issues of integration, Networking with NGOs.

REFERENCE BOOKS:

1. B.Sreenivas Raj, E-Governance Techniques-Indian and Global Experiences, New Century Publications, New Delhi, 2008.

2. Subhash Bhatnagar, Unlocking E-Government Potential-Concepts, Cases and Practical Insights, Sage Publications, New Delhi, 2009.

3. Y.Parthasaradhi, E-Govemance and Indian Society, Karushka Publications, New Delhi, 2009.

4. RP.Sinha, E-Governance in India, Initiatives and Issues in India, Centre for Public Policy, 2006.Anil Kumar Ohlman, E-Governance -Good Governance using ICTs, S.K.Book Agency, New Delhi, 2017.

5. Ashok Aggarwal. Governance-Case Studies, University Press India Pvt. Ltd, Hyderabad, 2017.

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. Training of students by a related field expert.

2. Reading Daily newspaper either print or online about the misuse of technology which leads to cyber crirnes.

3. Reading articles, biogs and websites for various ideological perspectives.

4. Discuss the debates around any recent technological advancements.

5. Discuss the case laws and judgments reported on E-Govemance initiatives.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

COURSE 6B: E-GOVERNANCE

w.e.f. ACADEMIC YEAR - 2022-2023

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   Max Marks: 75

SECTION-A   5 x2=10 MARKS

Answer ALL the questions

1) E-Governance
2) E-Seva
3) Administration
4) Private Partnership
5) Capacity Building

SECTION-B   S x S = 25 MARKS

Answer any FIVE of the following questions

6) Significance of E-Governance
7) Global Trends in E-Governance
8) Implementation of E0Governnace
9) Role of Cloud Governance
10) Role of Information and Communication Technology
11) Expansion of E-Governance
12) Cyber Security in Cyber Crimes
13) Role of Networking with NGOs
14) Role of State in development   :

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

25) (A) Write an E-governance.

(OR)

(B) Discuss the merits and demerits of E-Governance/

26) (A) Explain the emergence of E-Governance in India.

(OR)

(B) Explain the need of required infrastructure for E-Governance in India.

27) (A) What are the ways of effective delivery of public utilities in E- Governance.

(OR)

(B) Discuss the role of Information and Communication Technology in E-Governance.

28) (A) Explain the purpose for digital transaction in E-Governance.

(OR)

(B) Explain the role of Private Partnership in E-Governance.

29) (A) Explain the role of transparency and accountability in E-Governance.

(OR)

(B) Explain the various issues of grass root problems in India.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V

B.A. THIRD YEAR POLITICAL SCIENCE

COURSE 6B: E-GOVERNANCE

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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	INTROUCTION TO E-GOVERNANCE	1	2	2	**28**
2	MODULE - II	E-GOVERNANCE IN INDIA	1	1	2	23
3	MODULE - III	ICT IN E-GOVERNANCE	1	2	2	28
4	MODULE - IV	INFORMATION AND TECHNOLOGY ACT	1	1	2	23
S	MODULE - V	TRANSPARENCY AND ACCOUNTABILITY	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7B: LOCAL ADMINISTRATION

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand the existing context of Local Government Institutions in India.

2. Have knowledge on the need of empowerment and autonomy of LGis.

3. Provide an overview on financial resources and constitutional provisions.

4. Analyse the issues, problems and conflicts in Local Administration.

5. Develop communication skills to interact with the elected members and officials.

6. Enhance skills for observation, organizing, networking, documentation.

COURSE SYLLABUS

MODULE 1: INTRODUCTION TO LOCAL GOVERNMENT

1. Local Government: Meaning, Nature and Importance, Thoughts on Local Governments by M.K.Gandhi, Jawaharlal Nehru and Dr.B.R.Arnbedkar,

2. Important Committees: Balwant Rai Mehta (1957), AsbokMehta (1978), L.M.Singbvi(I986).

MODULE 2: DECENTRALISATION

1. Decentralization of powers (Political, Administrative and Economic) from the States to Local Institutions- 73rd and 741hConstitutional Amendment Acts

2. Empowering Local Governments- Decision making powers during crisis and disasters-Relationship between local government authorities and Central and State Government service providers-Role of District Collector in strengthening LGls.

3. Local Administration in Andhra Pradesh

MODULE 3: REVENUE IN LOCAL GOVERNANCE

1. Revenue raising avenues for Local Governments-Grants, Aid and support from Centre and State Governments-Public Private Partnerships-Concept of Local Development-Village as a unit, SWOC analysis of a village, existing conditions, expected developmental opportunities, the gap, natural, government and private resources, year-wise planning, finances required

2. Role of Local Governments in implementation of welfare and developmental programmesi.e., (MGNREGS), (SGSY), (IAY) and (PURA).

MODULE 4: CHALLENGES FOR LOCAL ADMINISTRATION

1. Challenges for Local Administration, Financial, administrative and Political Constraints-Public relations in Local Administration

2. Need for training for elected representatives and other stakeholders-Audit training and Participatory training.

MODULE 5: REPORTING OF LOCAL ADMINISTRATION

1. Preparation of Reports-Minutes and Documentation-Types of Reports, Content of Minutes- Methods of Documentation

2. Best practices of Reporting on functioning of Local Administration- Use of ICT in documentation.

REFERENCE BOOKS:

1. Basu, D.D. Introduction to Constitution of India, Nagpur, Lexis Nexis Butterworths, 2018

2. Niraja Gopal Jayal, Representing India: Ethnic Diversity and Governance of Public Institutions, 2006, Palgrave Mc Millan Publications

3. R Venkata Ravi, Empowering Rural India: Experiments and Experiences, Kanishka Publishers, New Delhi, 2006.

4. World Bank, Empowerment in Practice: Analysis and Implementation, World Bank Institute, Washington D.C.

5. Rajesh Tendon and Mohini Kak (Eds), Citizen Participation and Democratic Governance, New Delhi, 2016.

6. N.Lalitha, Rural Development in India: Emerging Issues and Trends, Dominant Publishers, New Delhi, 2014.

CO-CURRICULAR ACTIVITIES:

➤ **Measurable Co-curricular Activities**

7. Simple, medium and critical Assignments on current topics

8. Class Seminars

9. Quiz Programme

10. Study Projects on field related problems, individual and Group

11. Preparation of Alternate Theoretical Models to the existing systems/functions

12. Debates on current issues**.**

➤ **General Co-Curricular Activities**

1. Training of students by a related field expert.

2. Reading Local Daily newspaper either print or online.

3. Reading Editorial pages, biogs and websites for various ideological perspectives.

4. Discuss the debates around any recent Ordinance, BUI or Act In the Parliament or State Legislature.

5. Invited lectures and presentations on related topics by experts In Local Administration.

6. Make visit to a Self-Help Group or NGO, interact with Its members and record their experiences.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

COURSE 7B: LOCAL ADMINISTRATION

w.e.f. ACADEMIC YEAR - 2022-2023

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Local Government
2) Decentralisation
3) SWOC Analysis
4) Public – Private Partnership
5) Report

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Importance of Local Government
7) M/K Gandhi on Local Government
8) 73rd Constitutional Amendment Act
9) 74th Constitutional Amendment Act
10) Revenue raising avenues for Local Administration
11) Role of MGNREGS
12) Challenges for Local Administration
13) Types of Minutes and Documentation

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (A) What are the important committees on Local Administration?

(OR)

(B) Explain the various thinker s and thoughts on Local Administration.

15) (A) Write an essay on the empowering local governments.

(OR)

(B) Explain the role of district collectors in the success of local governance.

16) (A) Write an essay on welfare and developmental schemes in India for

promoting local governance.

(OR)

(B) Explain the concept and examples of local development.

17) (A) Write an essay on challenges faced by local governance.

(OR)

(B) Discuss the various issues and constraints in the local administration.

18) (A) Discuss the preparation and importance of reporting in local governance.

(OR)

(B) Write an essay on methods on documentation.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V

B.A. SECOND YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7B: LOCAL ADMINISTRATION

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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	INTRUCTION TO LOCAL ADMINISTRATION	1	2	2	**28**
2	MODULE - II	DECENTRALISATION	1	1	2	23
3	MODULE - III	REVENUE IN LOCAL GOVERNANCE	1	2	2	28
4	MODULE - IV	CHALLENGES FOR LOCAL ADMINISTRATION	1	1	2	23
S	MODULE - V	REPORTING OF LOCAL ADMINSTRATION	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

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3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6C: OFFICE MANAGEMENT

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand fundamental knowledge of Office Management that can be applied to a career.
2. Have knowledge on office administration and identify job competencies.
3. Understand the importance of record management and allied sections.
4. Comprehend the administrative process in office
5. Identify the challenges in the background of ICT.
6. Enhance skills, strategies and techniques to compete with the global competencies in office management.

COURSE SYLLABUS

MODULE -1: INTRODUCTION TO OFFICE

1. Introduction to Office- Office structure; Office Management: Meaning, Nature, Importance,

2. Elements and Functions of Office Management-Basic Principles of office management.

MODULE -2: OFFICE ORGANISATION

1. Office organization: Definition, Characteristics

2. Office Planning, Accommodation, Layout and Office Environment.

MODULE- 3: OFFICE RECORD MANAGEMNET

1. **O**ffice Record Management-Objectives and Importance-Filing System: Steps in filing, Essentials for filing, Classification and arrangements of files, Modern filing methods using Information and Communication Technology and devices

2. Indexing: Essentials of a good indexing and Records retention and Micro filing.

MODULE – 4: OFFICE COMMUNICATION

1. Office Communication: Meaning and mailing,

2. Barriers to communication -Correspondence and Report Writing-Types-Periodical reports.

MODULE – 5: FORM OF LETTERS

1. Form of Letters: Meaning, Principles, Factors in designing office forms-Supervisory Skills- Importance of Motivation and Leadership

2. Issues in Office Management-Recent trends: e-office, use of modern appliances and application of IT in office management.

REFERENCE BOOKS:

1. R.K.Chopra, Office Management, Himalaya Publishing House, New Delhi, 2016.

2. B.N.Tandon, Manual of Office Management and Correspondence, S.Chand Publications, New Delhi, 2014

3. Balachandran V, Office Management, Tata McGraw Hill Publishing Co. Ltd, India, New Delhi, 2009.

4. Bhatia R.C, Principles of Office Management, Lotus Press, New Delhi, 2005.

5. Sharma, R.K & Others, Office Management, Kalyani Publishers, New Delhi, 1991.

6. Chopra, R.K, Modern Office and Its Management, Himalaya Publishing House, Hyderabad, 2008.

7. Niraj Kumar, Modern Office Management, New Royal Book Co, Lucknow, 2013.

8. Gopal Krishnan and Sundaresan, M, Material Management: An Integrated Approach, Prentice Hall of India, New Delhi, 2014.

9. Satyasnarayana, J, E-Government, Prentice Hall of India, New Delhi, 2015.

10. Kooiman, J (ed), Modern Governance: New Government-Society Interactions, Sage Publications, London, 2014.

11. Bhatnagar, S.C, E-Government: From Vision to Implementation, Sage Publications, New Delhi, 2014.

12. Singhal. A and Evertt, Rogers, India's Information Revolution, Sage Publications, New York, 1990.

13. Srinivas Vallabhan, S.V, Computer Application in Business, Sultan Chand & Sons, New Delhi, 2014.

14. Web resources suggested by the Teacher concerned and the College Librarian including reading material.

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics
2. Class Seminars
3. Quiz Programme
4. Study Projects on field related problems, individual and Group
5. Preparation of Alternate Theoretical Models to the existing systems/functions
6. Debates on current issues.

➢ **General Co-Curricular Activities**

1. Training of students by a related field expert in Office Management.
2. Reading Local Daily newspaper either print or online.
3. Reading Editorial pages, blogs and websites for various ideological perspectives.
4. Discuss the debates around any recent trends, technological advancements and invention of new appliances that are to be used in modern officer management.
5. Plan and organize a capacity building session for the stakeholders.
6. Seminars, Group discussions, Quiz, Debates etc.
7. Invited lectures and presentations on recent global trends in office management

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6C: OFFICE MANAGEMENT

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) **Office Management**

   కార్యాలయ నిర్వహణ

2) **Organization**

   సంస్థ

3) **Communication**

   కమ్యూనికేషన్

4) **Periodical Report**

   మధ్యంతర నివేదిక

5) **e - Office**

   e - కార్యాలయం

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Explain any five functions of an office

   ఏమైనా ఐదు కార్యాలయ విధులను వివరించండి

7) Write any five characteristics of office Planning

   ఏవైనా ఐదు కార్యాలయ ప్రణాళిక లక్షణాలను వివరించండి

8) Give Classification of Files

   ఫైల్స్ వర్గీకరణను

9) What are the essentials of a good indexing.

మంచి ఇండక్సింగ్ అవసరాలను వివరించండి

10) Explain the barriers to Communication

కమ్యూనికేషన్ అవరోధాలను వివరించండి

11) Explain the Modern filing methods

ఆధునిక ఫైలింగ్ విధానాలను తెలపండ

12) What are the Qualities of a Supervisor

పర్యవేక్షకుని లక్షణాలను వివరించండి

13) Explain the Forms of Letters

14) లేఖల రకాలను వివరించండి

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (a) What are various departments of a modern office? Explain.
వివిధ కార్యాలయ శాఖలను వివరించండి
(OR)
(b) Describe the functions of an office manager
కార్యాలయ నిర్వాహకుని విధులను వివరించండి

15) (a) Define Office Layout and explain it's Objectives.
కార్యాలయ లేఔట్ ను నిర్వచించి, లక్ష్యాలను వివరించండి
(OR)
(b) State the merits of mechanization of Office.
కార్యాలయ యాంత్రీకరణ లాభాలను వివరించండి

16) (a) Give the classification and arrangements of Files with examples
ఫైల్స్ వర్గీకరణ మరియు అమరికను ఉదాహరణలతో వివరించండి
(OR)
(b) Differentiate an Office system from Office Procedure
కార్యాలయ వ్యవస్థ మరియు కార్యాలయ ప్రక్రియ మధ్య భేదాన్ని వివరించండి

17 (a) Explain the types of Communication
కమ్యూనికేషన్ రకాలను వివరించండి
(OR)
(b) Define Report writing and Explain different types of Report writing.
రిపోర్డ్ రైటింగ్ అనగానేమి రకాలను వివరించండి

18) (a) Explain the guiding principles of Form designing
దరఖాస్తు రూపకల్పనా సూత్రాలను వివరించండి
(OR)
(b) Explain the functions of a Supervisor.
పర్యవేక్షకుని విధులను వివరించండి

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V
B.A. THIRD YEAR POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6C: OFFICE MANAGEMENT

BLUE PRINT

S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted of The Unit
1	MODULE - I	INTRODUCTION TO OFFICE	1	2	2	**28**
2	MODULE - II	OFFICE ORGANISATION	1	1	2	23
3	MODULE - III	OFFICE RECORD MANAGEMENT	1	2	2	28
4	MODULE - IV	OFFICE COMMUNICATION	1	1	2	23
S	MODULE - V	FORM OF LETTERS	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7C: PERSONNEL ADMINISTRATION

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand Personnel Administration that can be applied to a career.

2. Acquire knowledge on recruitment, selection and training and identify job competencies.

3. Understand the importance and role of civil services in Indian Governance.

4. Provide an overview on issues in administration.

5. Enhance skills, strategies and techniques for redressal of grievances in administration

<div align="center">**COURSE SYLLABUS**</div>

MODULE – 1: PERSONNEL ADMINISTRATION

1. Personnel Administration: Concept, Nature, Scope and Significance
2. Hierarchy in Personnel Administration-Roles and Responsibilities of Personnel Administrative Officers- Bureaucracy: Meaning, Characteristics, Nature, Importance and its role in modern state.

MODULE -2: RECRUITMENT

1. Recruitment: Meaning and Importance, Types of Recruitment, Methods of recruitment with regard to All India, Central and State Services
2. Union Public Service Commission and State Public Service Commissions-Constitutional provisions and Composition, Functions and Role.

MODULE 3: TRAINING

1. Training: Meaning, Objectives, Types and Significance-Training Institutions in India-Promotion- procedure-Career Planning
2. Evaluation and Development-Motivation and Morale- Performance Appraisal.

MODULE 4: ADMINISTRATIVE ETHICS

1. Administrative Ethics-Integrity in administration-Code of Conduct-Common Lapses and Disciplinary Procedure
2. Employee and Employer Relations-Rights of Civil Servants.

MODULE -5: PROBLEMS IN PERSONNEL ADMINISTRATION

1. Problems in Personnel Administration-Employees participation in administration-Grievances
2. Institutional arrangements for settlement of disputes-Change in work place, Counseling and Time Management.

REFERENCE BOOKS:

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2. Goel, S.L, Personnel Administration, Deep and Deep Publications, New Delhi, 2009.
3. Sharma, M.P, Public Administration Theory and Practice, Kitab Mahal, Allahabad, 2005.

4. Tripathi P.C, Human Resource Development, S.Chand Publications, New Delhi, 2016.

5. David E.Kalaignar, Public Personnel Management, IPMA, Prentice Hall Inc, Eaglewood Chiffs, New Jersy, 1986.

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7. K.Aswarthappa, Human Resource Management : Text and Cases, Tata McGraw Hill, New Delhi, 2008

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17. Pundrik Ojha & Kiran Sharma, Personnel Administration, Raj Publishers, Agra, 2018

18. Web resources suggested by the Teacher concerned and the College Librarian including reading material.

CO-CURRICULAR ACTIVITIES:

> **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. Training of students by a related field expert in Office Management.

2. Reading Local Daily newspaper either print or online.

3. Reading Editorial pages, blogs and websites for various ideological perspectives.

4. Discuss the debates around any recent trends, technological advancements and invention of new appliances that are to be used in modern officer management.

5. Plan and organize a capacity building session for the stakeholders.

6. Seminars, Group discussions, Quiz, Debates etc.

7. Invited lectures and presentations on recent global trends in office management

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)
VISAKHAPATNAM
CBCS- THIRD YEAR – SEMESTER – V
BA THIRD YEAR – POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE 7C: PERSONNEL ADMINISTRATION
(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   5 x2=10 MARKS

Answer ALL the questions

1) Define Personnel Management
   సిబ్బంది నిర్వహణను నిర్వచించండి
2) Differentiate Recruitment and Selection
   నియామకం మరియు ఎంపిక మధ్య బేధం
3) Line Function
   లైన్ విధి
4) Henry Fayol
   హెన్రీ ఫేయిల్
5) Human Resources
   మానవ వనరులు

SECTION-B   S x S = 25 MARKS

Answer any FIVE of the following questions

6) list out the qualities of a personnel manager
   సిబ్బంది నిర్వాహకుని లక్షణాలు
7) Explain the different methods of external recruitment
   బాహ్య నియామకం పద్ధతులను వివరించండి
8) Write about the State Service Commission
   రాష్ట్ర సర్వీస్ కమీషన్ గురించి వ్రాయండి
9) Explain the importance of effective training
   సమర్ధవంతమైన శిక్షణా ప్రాముఖ్యతను వివరించండి
10) Explain the principles of Morale
    క్రమశిక్షణా నియమాలను వివరించండి
11) Write a note on rights of civil servants
    సివిల్ సర్వెంట్ హక్కులను వివరించండి
12) What are the ways of identifying grievances
    సమస్యలను గుర్తించే పద్ధతులు ఏవి

13) Write a note on administrative Tribunals

పరిపాలన ట్రిబ్యునల్ లను విచారించండి

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (a) Explain the evolution of human
resources

మానవ వనరుల పరిణామ క్రమాన్ని వివరించండి

(OR)

(b) Explain the theory of Maslow's hierarchy of needs

మాస్లో అవసరాల క్రమానుగత సిద్ధాంతాన్ని వివరించండి

15) (a) explain the composition and functions of Union Public Service Commission

కేంద్ర పబ్లిక్ సర్వీస్ కమిషన్ నిర్మాణం మరియు విధులను వివరించండి

(OR)

(b) Explain the different types of recruitment

వివిధ నియామక పద్ధతులను వివరించండి

16) (a) explain the Methods of Performance Appraisal

వివిధ రకాల పనితీరు మదింపులను వివరించండి

(OR)

(b) explain the maslow's theory of motivation

మాస్లో ప్రేరణ సిద్ధాంతాన్ని వివరించండి

17) (a) Explain the disciplinary procedure against the public servant

ప్రభుత్వ ఉద్యోగుల క్రమశిక్షణ చర్యలను వివరించండి

(OR)

(b) write an essay on employee and employer relations

యజమాని మరియు ఉద్యోగి సంబంధాలపై ఒక వ్యాసం రాయండి

18) (a) Enumerate the problems involved in Personnel administration

సిబ్బంది నిర్వహణలో గల సమస్యలను వివరించండి

(OR)

(b) write a note on the mechanism for the redressal of grievances of public servants

ప్రభుత్వ ఉద్యోగుల సమస్యా పరిష్కార యంత్రాంగాన్ని వివరించండి

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V

B.A. THIRD YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7C: PERSONNEL ADMINISTRATION

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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	PERSONEL ADMINISTRATION	1	2	2	**28**
2	MODULE - II	RECRUITMENT	1	1	2	23
3	MODULE - III	TRAIINING	1	2	2	28
4	MODULE - IV	ADMINISTRATIVE ETHICS	1	1	2	23
S	MODULE - V	PROBLEMS IN PERSONEEL ADMINISTRATION	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

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1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

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DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6D: ELECTORAL POLITICS AND VOTING BEHAVIOUR

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Acquaint student with the structure and manner of functioning of Election Commission of India.

2. Understand the political issues in Electoral Politics.

3. Provide an overview on voter turnout, voting behavior in India.

4. Aware of the role of new media and technology in election campaign.

5. Develop an understanding of the required skills for data collection, research in election management.

<div align="center">**COURSE SYLLABUS**</div>

MODULE -1: ELECTORAL DEMOCRACY

1. Electoral Democracy-Electoral Politics in India - Pre and Post-Independence, Nature, Characteristics

2. Electoral Process - Nature and Significance.

MODULE – 2; ELECTION COMMISSION OF INDIA

1. Election Commission of India: Composition, Powers and Functions; Merits and Demerits of Electoral system in India; Political Participation-General

2. Elections in India since 1952; State Election Commission – Elections to Local Bodies.

MODULE – 3: ISSUES IN ELECTORAL POLITICS

1. Issues in Electoral Politics: Corruption, Money power, rigging, booth capturing, undemocratic party system, politics of Political Defections and Reservations

2. Need of Reforms in present Electoral System-Reports of Tarkunde, G,oswamy, Indrajeet Gupta Committees.

MODULE – 4: PUBLIC OPINION

1. Public Opinion: Meaning, Definition, Characterstics, Means for measuring public opinion and it's role in Democratic Politics

2. Voting Behavior- Meaning, Nature and determinants of voting behaviors -   Caste, Religion, Language, Region etc.

MODULE – 5: MANAGAMENT OF ELECTION

1. Management of Elections: Moral Code of Conduct, Filing Election Nominations and Affidavits

2. Use of new techniques and methods in election campaigns: Membership drive, Responsibility Management, Booth Management, New ways of generating funds, Polling research, Opinion Polls, Predictions, Techniques of interpreting collected election data, use of print, electronic and social media in elections.

REFERENCE BOOKS

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2. P.R.Brass, The Politics of India since Independence, Cambridge, Cambridge University Press, 1974.

3. C.P.Bhambhari, Politics in India since Independence, Delhi, Shipra Publications, 1990.

4. J.C.Aggarwal&N.K.Choudari, Election in India, Shipra Publications, New Delhi, 1998.

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6. D.Anand, Electoral Reforms-Curbing Role of Money Power, Indian Institute of Public Administration, New Delhi, 2005.

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14. Jain, S, State Funding of Elections and Political Parties in India Journal of the Indian Law Institute, Allahabad, 1999.

15. Sridharan, E, Toward State Funding of Elections in India : A Comparative Perspective on Possible Options, The Journal of Policy Reforms, 3:3, pp.229-254.

16. Rosenblum, N, Political Parties as Membership Groups, Columbia Law Review, 100(3), pp.813-844.

17. Web resources suggested by the Teacher concerned and the College Librarian including reading material.

CO-CURRICULAR ACTIVITIES:

➢ **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

➢ **General Co-Curricular Activities**

1. Training of students by a related field expert in Office Management.

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5. Plan and organize a capacity building session for the stakeholders.

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DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)
VISAKHAPATNAM
CBCS- THIRD YEAR – SEMESTER – V
BA THIRD YEAR – POLITICAL SCIENCE
w.e.f. ACADEMIC YEAR - 2022-2023
COURSE 6D: ELECTORAL POLITICS AND VOTING BEHAVIOUR
(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Electoral roll
   ఓటర్ల జాబితా
2) General elections
   సాధారణ ఎన్నికలు
3) Political corruption
   రాజకీయ అవినీతి
4) Political reservations
   రాజకీయ రిజర్వేషన్లు
5) Election campaign
   ఎన్నికల ప్రచారం

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Conditions of electoral democracy
   ప్రజాస్వామ్య ఎన్నికలకు కావలసిన పరిస్థితులు
7) Powers and functions of state election commission
   రా(ష్ట ఎన్నికల సంఘం అధికారాలు విధులు
8) politics of reservations
   రిజర్వేషన్ల రాజకీయాలు
9) Party system in India
   భారతదేశ పార్టీ వ్యవస్థ
10) Characteristics of public opinion
    ప్రజాభిప్రాయం లక్షణాలు
11) Role of caste in Indian politics
    భారత రాజకీయాలలో కులం పాత్ర
12) Management of elections

ఎన్నికల నిర్వహణ

13)Role of social media in elections

ఎన్నికలలో సామాజిక మాధ్యమాల పాత్ర

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14)a) Role of elections in Indian Democracy.

భారతదేశ ప్రజాస్వామ్యంలో ఎన్నికల పాత్రను వివరించండి

(OR)

(b) Explain the electoral process in India

భారతదేశంలో ఎన్నికల ప్రక్రియనువివరించండి

15)(a) Explain the powers and functions of election commission of India

భారతదేశంలో ఎన్నికల సంఘం అధికారాలు విధులను వివరించండి

(OR)

(b) critically examine the general elections 2019

16)(a) write an essay on party system in India

భారతదేశ పార్టీ వ్యవస్థ పై ఒక వ్యాసం వ్రాయండి

(OR)

(b) Analyze the electoral reforms in India

భారతదేశంలో ఎన్నికల సంస్కరణలను విశ్లేషించండి

17)(a) write an essay on means of public opinion

ప్రజాభిప్రాయ మాధ్యమాలపై ఒక వ్యాసం వ్రా యండి

(OR)

(b) Explain the determinants of voting behavior in India

భారతదేశంలో ఓటర్ల ప్రవర్తనను ప్రభావితం చేసే కారకాలను వివరించండి

18)(a) Explain the different phases of election management in India

భారతదేశంలో ఎన్నికల నిర్వహణా దశలను వివరించండి

(OR)

(b) Explain new techniques and methods of election campaigns in India.

భారతదేశంలో నూతన ఎన్నికల ప్రచార పద్ధతులను వివరించండి.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SEMESTER-V

B.A. THIRD YEAR POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 6D: ELECTORAL POLITICS AND VOTING BEHAVIOUR

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S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	ELECTORAL DEMOCRACY	1	2	2	**28**
2	MODULE - II	ELECTION COMMISSION OF INDIA	1	1	2	23
3	MODULE - III	ISSUES IN ELECTORAL POLITICS	1	2	2	28
4	MODULE - IV	PUBLIC OPINION	1	1	2	23
S	MODULE - V	MANAGEMENT OF ELECTIONS	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
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Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

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3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

B.A. THIRD YEAR POLITICAL SCIENCE- SEMESTER-V

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7D: LEGISLATIVE PROCEDURES AND PRACTICES

(Skill Enhancement Course (Elective), 4 credits)

Learning Outcomes:

Students at the successful completion of the course will be able to;

1. Understand the structure and functions of law making bodies in India at different levels

2. Demonstrate Knowledge of the legislative procedures in India.

3. Acquire skills related to a close reading of legislative documents.

4. Understand the relationship between the people and their elected representatives

5. Develop beginner's skills to become a part of a support team engaged in different levels of the   Law making functions.

<center>**COURSE SYLLABUS**</center>

MODULE -1; LEGISLATURE

1. Brief Introduction on Legislative bodies; structure, functions and role
2. Constitutional Provisions of Legislative Procedures: Articles 107-122, Kinds of Bills: Ordinary Bills, Money Bills, Finance Bills, Constitution Amendment Bills and Private Member Bills.

MODULE -2: POWERS AND FUCNTIONS

1. Powers and Functions of People's Representatives in Legislative Process
2. Members of Parliament, Members of State Legislatures, Political Heads of Rural and Urban Local Governments.

MODULE -3: DRAFTING OF BILL

1. Drafting of the Bill-First Reading and Departmental Standing Committee-Second and Third Reading
2. Framing rules and regulations, Passage of the Bill, Consent by the President of India and Gazette Notifications.

MODULE -4: LEGISLATIVE COMMITTEES IN INDIA

1. Legislative Committees in India: Types of Committees: Department Standing Committees, Select Committees, Joint Parliamentary Committees, Public Accounts Committee, Estimates Committee, Business Advisory Committee, Ethics Committee etc
2. Role in reviewing government policies, finances, programs and legislation,:

MODULE -5: BUDGET

1. Overview of Budget - Process, Role of Parliament in reviewing the Union Budget, Examination of Demands for Grants of Ministries, Working of Ministries; Motions and Hours in the House: Question Hour: Rules of putting questions,
2. Types of Questions; Rules relating to Calling Attention Motion, Adjournment Motion, Privilege Motion, Censure Motion, No-Confidence Motion, Cut Motion including Resolutions, Discussion and Short Discussion

REFERENCE BOOKS

1. Basu, D.D, Introduction to Constitution of India, Nagpur, Lexis Nexis Butterworths, 2018

2. Jayal, N.G., and Mehta, P. (eds), The Oxford Companion to Politics in India, Oxford University Press, New Delhi, 2007.

3. Bhambri, P.C., Parliamentary Control over State Enterprize in India, Delhi Metropolitan Book Dept, New Delhi, 1998.

4. H.Karla, Public Engagement with the Legislature Process, PRS Centre for Policy Research, New Delhi, 2011 available at http://www.prsindia.org.

5. Kaul, M.N. &S.L.Shakdher, Practice and Procedure of Parliament, New Delhi, Lok Sabha Secretariat, 2016.

6. Mehra, A.K, The Indian Parliament and Democratic Transformation, New Delhi, Routledge, 2017.

7. Pai, Sudha & Kumar, A, (eds), The Indian Parliament : A Critical Appraisal, Orient Black Swan, New Delhi, 2014.

8. Kashyap, S. Reviewing the Constitution, Shipra Publications, New Delhi, 2000.

9. Kashyap, S.Our Parliament, National Book Trust, New Delhi, 2015.

10. Web resources suggested by the Teacher concerned and the College Librarian including reading materia

CO-CURRICULAR ACTIVITIES:

> **Measurable Co-curricular Activities**

1. Simple, medium and critical Assignments on current topics

2. Class Seminars

3. Quiz Programme

4. Study Projects on field related problems, individual and Group

5. Preparation of Alternate Theoretical Models to the existing systems/functions

6. Debates on current issues**.**

> **General Co-Curricular Activities**

8. Training of students by a related field expert in Office Management.

9. Reading Local Daily newspaper either print or online.

10. Reading Editorial pages, blogs and websites for various ideological perspectives.

11. Discuss the debates around any recent trends, technological advancements and invention of new appliances that are to be used in modern officer management.

12. Plan and organize a capacity building session for the stakeholders.

13. Seminars, Group discussions, Quiz, Debates etc.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

CBCS- THIRD YEAR – SEMESTER – V

BA THIRD YEAR – POLITICAL SCIENCE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 7D: LEGISLATIVE PROCEDURES AND PRACTICES

(Skill Enhancement Course (Elective), 4 credits)

TIME: 3 hrs   **Max Marks: 75**

SECTION-A   **5 x2=10 MARKS**

Answer ALL the questions

1) Money Bill
   ఆర్థిక బిల్లు
2) M.L.A
   ఎమ్. ఎల్. ఏ
3) Sarpanch
   సర్పంచ్
4) Standing Committee
   స్టాండింగ్ కమిటీ
5) Budget
   బడ్జెట్

SECTION-B   **S x S = 25 MARKS**

Answer any FIVE of the following questions

6) Structure of the parliament
   పార్లమెంటు నిర్మాణం
7) Differences between Public Bill and Private Bill
   పబ్లిక్ బిల్ మరియు ప్రైవేట్ బిల్ మధ్య బేధాలు
8) Powers and Function of Mandal Parishad President
   మండల పరిషత్ అధ్యక్షుడు అధికారాలు విధులు
9) Functions of Zilla Parishad Chairman
   జిల్లా పరిషత్ అధ్యక్షుడు విధులు
10) Introduction of the Bill
    బిల్లు ప్రవేశ దశ
11) Estimates Committee
    అంచనాల సంఘం
12) Consolidated Fund of India

సంఘటిత నిధి
13) Appropriation Bill
వినిమయ బిల్లు

SECTION-C   **S x S = 25 MARKS**

Answer ALL the questions

14) (a) Explain the Powers and Functions of Indian Parliament
భారత పార్లమెంటు అధికారాలు విధులను వివరించండి
(OR)
(b) Elucidate the procedure of constitutional amendment in India
భారత రాజ్యాంగ సవరణా పద్ధతిని వివరించండి

15)(a) Discuss the privileges of members of Parliament
పార్లమెంటు సభ్యుల విశేషాదికారాలను చర్చించండి
(OR)
(b) Explain the powers and Functions of the Mayor
మేయర్ అధికారాలు విధులను వివరించండి

16)(a) Discuss the Passage of Ordinary Bill in the Parliament
పార్లమెంటులో సాధారణ బిల్లు ఆమోద ప్రక్రియను వివరించండి
(OR)
(b) Explain the differences between Ordinary Bill and Money Bill
సాధారణ బిల్లు మరియు ఆర్థిక బిల్లు మధ్య గల వ్యత్యాసాలను వివరించండి

17)(a) Analyze the Working of Committee System in India
భారతదేశంలో కమిటీ పద్ధతి పనితీరును విశ్లేషించండి
(OR)
(b) Explain the Structure, Powers and Functions of Public Accounts Committee
ప్రభుత్వ ఖాతాల సంఘం నిర్మాణం, అధికారాలు, విధులను వివరించండి

18) (a) Write an essay on the passage of Budget in the Parliament
పార్లమెంటులో బడ్జెట్ ఆమోద ప్రక్రియను వివరించండి
(OR)
(b) How does the parliament control executive Examine
పార్లమెంటు కార్యనిర్వాహక శాఖను ఏవిధంగా
నియంత్రిస్తుంది?పరిశీలించండి.

COURSE 7D: LEGISLATIVE PROCEDURES AND PRACTICES

BLUE PRINT

S.NO	MODULE	NAME OF THE MODULE	Very Short Questions 2 Marks	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted of The Unit
1	MODULE - I	LEGISLATURE	1	2	2	**28**
2	MODULE - II	POWERS AND FUCNTIONS	1	1	2	23
3	MODULE - III	DRAFTING OF BILL	1	2	2	28
4	MODULE - IV	LEGISLATIVE COMMITTEES IN INDIA	1	1	2	23
S	MODULE - V	BUDGET	1	2	2	28
		Total	S	8	10	130
Total marks Including choice						

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	10 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	50 marks
Critical thinking question	Opinion Based	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

2. Keeping the Objectives of the Course Content, the Paper Setter is requested to ask the Questions to brln1outthe Outcome of the Contents rather than the Content of the Syllabus.

3. The Paper Setter Is requested to examine the students' Understanding of the Objectives of the Course Content.

DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM.

SYLLABUS

DEPARTMENT OF POLITICAL SCIENCE

SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 2: PUBLIC RELATIONS

MODULE - 1: INTRODUCTION TO PUBLIC RELATION

1. Public Relations -Meaning-Definition, Nature and scope

2. Historical Background, Technological and Media Revolution and Role In Business, Government, Politics, NGOs and Industry.

MODULE – 2: CONCEPT OF PUBLIC RELATIONS

1. Concepts of Public Relations- Press, Publlclty, Lobbying, Propaganda, Advertising, Sales Promotion and Corporate Marketing Services

2. Tools of Public Relations, Press Conferences, Meets, Press Releases, Announcements, Websites.

MODULE - 3: PUBLIC RELATIONS AND MASS MEDIA

1. Public Relations and Mass Media- Present and future of Public Relations in India, Ethics Public Relations and Social Responsibility

2. Public Relations and Writing- Printed Newsletters, Opinion papers and Biogs.

REFERENCES BOOKS:

1. Brown, Rob Public Relations and the social web, Kogan Page India, New Delhi,2010

2. Cutllpscottetal, Effective Public Relations, Londonn1995.

3. Black Sam, Public Relations: Theory and Practice.

4. J.V.Vllanilam, Public Relations in India: New Tasks and Responsibilities,SAGE Publications India Pvt. Ltd, New Delhl,2011.

5. S.S.M. Sardana, Public Relations: Theory and Practice.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 2: PUBLIC RELATIONS

TIME: 11/2 hrs   **Max Marks: 50**

SECTION-A   **4 x5=20 MARKS**

Answer any FOUR the questions

1) Discuss the nature and scope of public relation.

2) Explain the role of public relations in politics.

3) Discuss about the tools of public relations in politics.

4) Explain the concepts of public relations.

5) Explain the future of public relations in India.

6) Explain the role of ethics in public relations.

7) Explain the role of social responsibility in public relations.

8) Write the historical background of public relations.

SECTION-B   **3 x 10 = 30 MARKS**

Answer any THREE of the following questions

9) Write an essay on meaning, definition, nature and scope of public relations.

10) Explain in detail the concepts of public relations.

11) Write an essay on public relations and mass media.

12) Explain the role of printed literature, news letters, opinion papers, and blogs in public relations.

13) Write an essay on the role of mass media in public relations.

14) Write the historical background of public relations.

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SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 2: PUBLIC RELATIONS

BLUE PRINT

Sl. No	Module	Name of the Module	Short Essay Questions 5 marks	Essay Questions 10 marks	Marks allotted of the Unit
1	MODULE-I	PUBLIC RELATIONS, MEANING AND DEFINITION	2	1	20
2	MODULE-II	CONCEPTS OF PUBLIC RELATIONS	1	1	15
3	MODULE-III	PUBLIC RELATIONS AND MASS MEDIA	1	1	15
		TOTAL	4	3	SO

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	20 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	15 marks
Critical thinking question	Opinion	10 marks

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SYLLABUS

DEPARTMENT OF POLITICAL SCIENCE

SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 3: SOCIAL WORK METHODS

MODULE -I: INTRODUCTION TO SOCAIL WORK

1. Introduction to social work and concepts related to social work.Introduction to social work-DEFINITION-SCOPE-OBJECTIVES- Functions- social service, social welfare services, social reform,

2. Major social problems in India; social work philosophy, values, objectives, principles, methods and field works of social work.

MODULE-II: SCIAL GROUP WORK

1. OF working with Individuals and Groups. Social work- Definition-scope and importance of social case work, principles and process of social case work-Tools and techniques in the social case work-Counseling skills.

2. Social Group work-Definition-scope-the need for social group work-Group work process- Principles of Group work-Stages of Group work- Facilitation skills and techniques.

MODULE –III: WORKING WITH COMMUNITIES AND FIELD WORK IN SOCIAL WORK

1. Working with Communities and Field work in social work Community-definition-characteristics*types-communityorganization as a method of social work-definition-objectives-principles -phases of community organization- concepts of community development, community participation and community empowerment.

2. Fieldwork in social work-Nature, objectives and types of field work- Importance of fieldwork supervision.

REFERENCES BOOKS:

1. Chowdhary,Paul.D.(1992),lntroduction to Social WORK, New Delhi: Atma Ram and sons.
2. FRIEDLANDER w.a. (1955), Introduction to Social welfare ,New York, Prentice Hall. 3.Government of lndia(1987), Encyclopedia of Social Work in lndia(set of 4 volumes), New Delhi, Publication Division, Ministry of information and Broadcasting.
3. Lal Das,D.K.(2017)Practice of social Research- Social Work Perspective, Jaipur Rawat Publications.
4. Madan, D.R.(2009), Indian Social Problems (volume 1&2). New Delhi, Allied Publishers, Private Limited.
5. Siddiqui, H.Y.(2007), Social Group Work, Jaipur; Rawat Publications.
6. Pasty McCarthy & Carolin Hatcher,(2002),Presentation skills. The Essential Guide for Students. New Delhi, Sage Publication.

DR. V.S. KRISHNA GOVERNMENT DEGREE & PG COLLEGE (A)

VISAKHAPATNAM

SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 3: SOCIAL WORK METHODS

TIME: 11/2 hrs   **Max Marks: 50**

SECTION-A   **4 x5=20 MARKS**

Answer any FOUR the questions

1) Elucidate the objectives of social work.

2) Write the difference between social service and social welfare service.

3) Discuss about the values of social work.

4) Write the various fields of social work.

5) Write the techniques of empathy.

6) Write the qualities of a leader.

7) Explain the characteristics of a a community.

8) Explain the importance of field work in social work.

SECTION-B   **3 x 10 = 30 MARKS**

Answer any THREE of the following questions

9) Discuss any two social problems in India.

10) Write in detail principles of social work.

11) Define social case work and discuss the process of social case work.

12) Describe the status of social group work and discuss how you resolve group conflicts in a group.

13) Define community organization and write its phases.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM

SKILL DEVELOPMENT COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

COURSE 3: SOCIAL WORK METHODS

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Sl. No	Module	Name of the Module	Short Essay Questions 5 marks	Essay Questions 10 marks	Marks allotted of the Unit
1	MODULE-I	Introduction to Social Work and Concepts related to Social Work	2	1	20
2	MODULE-II	Methods of Working with Individuals and Groups	1	1	15
3	MODULE-III	Working with Communities and Field Work in Social Work	1	1	15
		TOTAL	4	3	SO

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	20 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	15 marks
Critical thinking question	Opinion	10 marks

Guidelines to the paper setter:

1. Paper Setter is requested to cover all the Modules and also requested to give Questions based on Recommendations and Understandin1 (80% and Application or Creativity 20%).

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DR.V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)
VISAKHAPATNAM.
SYLLABUS
DEPARTMENT OF POLITICAL SCIENCE
ADD ON COURSE
w.e.f. ACADEMIC YEAR - 2022-2023
THE CONSITUTION OF INDIA

Learning Outcomes:

1. Course is our take on Constitution in a Simple and Jargon Free Manner.

2. Each Chapter has been designed keeping in mind various dimensions that cover this subject - History, Decisions of the Drafting Committee, Social Justice and Transformation, Fundamental Rights, Basic Structure, Recent Developments, etc.

3. The drafting of the Course is done to make the student understand the scope and functioning of the Constitution.

4. The course if useful for all kind exams related to UPSC, APPSC.

Learning Objectives:

1. Understand what a Constitution is and why it is necessary.

2. Understand how Constitutions embody certain ideals.

3. Understand the difference between monarchy, dictatorship and democracy.

4. Learn why there is a need for limits on power in a democratic form of government.

COURSE SYLLABUS

MODULE I: ITRODUCTION TO THE CONSTITUTION OF INDIA

1. Origin and evolution of the constitution
2. Meaning and definition of the Constitution
3. Sources Of the Constitution
4. Government of India Act, 1935
5. Indian Independence Act 1947

MODULE 2: DRAFTING OF CONSTITUTION OF INDIA

1. Constituent Assembly of India
2. Drafting Committee of the Constituent Assembly
3. Ideas of the Constitution
4. Salient Features of the Constitution
5. Federal and Unitary Form of Government (Comparision with U.S. and U.K)

MODULE III: PREAMBLE AND BASIC STRUCTURE OF INDIAN CONSTITUTION

1. Introduction & Purpose of Preamble
2. Source & Meaning of the Preamble
3. Amendability of Preamble
4. Doctrine of Basic Structure
5. Judgments related to the Basic Structure

MODULE IV: FUNDAMENTAL RIGHTS

1. Kinds of Rights
2. Characteristic Features of Fundamental Rights
3. Fundamental Rights in India
4. Advent of Fundamental Rights in U.K. and U.S.
5. Right to Constitutional Remedies (Article 32 and Article 226)

MODULE V: RECENT DEVELOPMENTS IN INDIAN CONSTITUTION

1. The Constitution (100th Amendment) Act, 2015
2. The Constitution (101th Amendment) Act, 2017
3. The Constitution (102rd Amendment) Act, 2018
4. The Constitution (103rd Amendment) Act, 2019

5. The Constitution (104rd Amendment) Act, 2020

REFERENCE BOOKS:

1. Lakshmikant, M ((2017), Indian Polity McGraw Hill
2. Subramanian, G.S. (2021), Indian Constitution and Indian Polity, Pearson
3. Thiruvengadam, K. Arun (2017), The Constitution of India: A Contextual Analysis
4. Basu, Durga Das (2020), Introduction to the Constitution of India, Lexis Nexis

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VISAKHAPATNAM

ADD ON COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

THE CONSTITUTION OF INDIA

TIME: 11/2 hrs   **Max Marks: 50**

SECTION-A   **4 x5=20 MARKS**

Answer any FOUR the questions

1) Sources of constitution

2) Meaning of constitution

3) Indian Independence Act 1935

4) Federal Form of Government

5) Preamble of the Indian Constitution

6) Basic structure of the Indian Constitution

7) The Constitution (102td Amendment) Act

8) The Constitution (104th Amendment) Act

SECTION-B   **3 x 10 = 30 MARKS**

Answer any THREE of the following questions

1) Explain the salient features of the Indian Constitution.

2) Explain the meaning, definition and sources of the Preamble.

3) Write an easy on the constituent assembly.

4) Examine the differences between the unitary and federal form of the government.

5) Write an essay on the process of the constitution amendment acts and explain some examples.

DR.V.S.KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)

VISAKHAPATNAM

ADD ON COURSE

w.e.f. ACADEMIC YEAR - 2022-2023

THE CONSITUTION OF INDIA

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S.NO	MODULE	NAME OF THE MODULE	Short Essay Questions 5 Marks	Essay Questions 8 Marks	Marks Allotted ofThe Unit
1	MODULE - I	INTRODUCTION TO THE CONSITUTION OF INDIA	2	1	20
2	MODULE - II	DRAFTING OF THE INDIAN CONSTITUION	1	1	15
3	MODULE - III	PREAMBLE AND THE BASIC STRUCTURE OF THE INDIAN CONSTITUTION	2	1	20
4	MODULE - IV	FUNDAMENTAL RIGHTS	1	1	15
S	MODULE - V	RECENT DEVELOPMENTS IN INDIAN CONSITUTION	2	1	20
		Total	8	5	90

Weightage for each level of Bloom's Taxonomy

Knowledge Question	Definition and Explanation type	20 marks
Understanding Question	Describe type	5 marks
Analysis and Application Question	Analysis	15 marks
Critical thinking question	Opinion	10 marks

Guidelines to the paper setter:

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