



# Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE

(AUTONOMOUS)

NODAL RESOURCE CENTRE & AU CENTRE FOR RESEARCH  
Maddilapalem, Visakhapatnam - 530013, Andhra Pradesh.  
0891-2553262, <https://www.drsvkrishnagdc.edu.in>



## CONSULTANCY POLICY

### 1. Preamble:

Dr. V.S. Krishna Government Degree College aims for the holistic development of the college with the vision to impart quality education coupled with moral values for better employment and better citizenship. The college aims to be an entrepreneurial organization by providing consultancy services to client organizations. It recognizes the consultancy work as an extension activity and as a mutually beneficial relationship with commercial, public and other organizations.

### 2. Scope:

The policy shall apply to all consultancy activities carried out by the faculty of the institution. Consultancy Services shall be offered to Industries, Service Sector, Govt. Departments and other National and International agencies in the available areas of expertise. Consultancy services offered shall cover a variety of activities such as Feasibility Studies, Technology Assessments, Environmental, Software Development etc. Consultancy services are rendered as "Institutional Consultancy" or "Expert Consultancy" by the individuals directly.

### 3. Consultancy Approval Committee (CAC):

S. No.	Designation	Position
1	Principal	Chairperson
2	Vice Principal	Member
3	Research Coordinator	Member
4	Senior Faculty Member Nominated by Principal	Member

### 4. Objectives: The objectives of the policy are to:

- Encourage participation of teaching faculty in consultancy services bringing opportunities and benefits to the institution.

- Provide platform and framework for faculty and staff engaged in, or who wish to engage in consultancy services.
- Provide support to all teaching faculty working on approved Research and Non-Research Consultancy Projects

#### **5. Exclusivity of Consultancy Service:**

The staff involved in rendering consultancy services shall require prior consent of the Consultancy Approval Committee to work on other organizations' consultancy projects.

#### **6. Set of Regulations for Consultancy Services:**

- Concerning Industrial Projects, it is ensured that, the institution should have demonstrable benefit from the consultancy income, enhanced reputation, and/or expanding the expertise of the staff member.
- The consultancy endeavors must not create conflict with research-related policies formulated by the institution.
- Staff shall ensure that the consultancies must not be in conflict with the functions, objectives or interests of the institution or damage the institution's reputation.
- Staff shall pursue the processes specified in this policy for the approval, functioning and recording of consultancy and external activity.
- All consultancy activities shall be acknowledged and approved by CAC
- The college reserves the right to prohibit any consultancy services.

#### **7. Types of the Consultancy Services:**

##### **7.1 Research Consultancy Service:**

The staff provides research skills or expertise for the research problems of Industry/Government/NGO/Individual against consultancy fees. The Institution aims to be an entrepreneurial institution by providing consultancy services to client organizations. Personal Consultancy must be undertaken outside normal working hours of the college and should not hamper the regular teaching in the College.

##### **7.2 Non-research Consultancy Service:**

Non-research Consultancies include non-research activities performed under contract for a third party. Non-research Consultancy will include the provision of professional services such as expertise of faculty or institutional infrastructure, to external agencies for fees. Also, this will

include, but not be limited to, routine laboratory and testing of materials, devices, or products, and analysis of data such as market surveys, opinion surveys etc.

#### **8. Costing/Incentives:**

Some consultancy services may be provided free of cost to farmers, small entrepreneurs and so on as a social obligation. The consultancy services that require maintenance may be charged on mutual agreement between the institution and the beneficiary. The organizations/institutes may provide fees in the form of cash or kind.

#### **9. Conflict of Interest:**


Engagement in consultancy services must not create any perceived or actual conflict of interest. If any, it must be reported to the concerned authority. A severe conflict of interest may arise when staff engages in consultancy services at the cost of the institution's policies/measures or the interests of others.

#### **10. Intellectual Property in Consultancies:**

Any intellectual property generated out of consultancy services shall be abided by the institution's rules and regulations.

#### **11. Review and Implementation:**

The policy on consultancy services shall be implemented in the entire campus of the institution and can serve as a set of guidelines for staff intended to run consultancy services.



PRINCIPAL  
Dr. V.S. Krishna Govt. Degree College (A)  
VISAKHAPATNAM